Standing Committee Enhancement Fund

Overview

Funds are made available in the IEHA annual general budget to these standing IEHA committees: Wastewater Management, Food Protection, Terrorism & All Hazard Preparedness, and General Environmental Health. Funds will be distributed by the IEHA Treasurer from the General Fund annually and may be rolled over to following years. The amount allotted to each committee is determined by the Finance Committee during the annual budget meeting. If additional funds are needed by a committee for a specific purpose, proposals should be made and voted on by the IEHA Executive Board.

Committee Responsibilities

* Committees must maintain a checking account to receive these funds.
* All funds, expenditures, and fundraising efforts are subject to audit each year and should be tracked in a spreadsheet. Each year, these must be reported to the Auditors as well as the IEHA Treasurer for tax purposes.

Approved Uses

The following uses for these funds have been approved by the IEHA Executive Board. Any other uses are subject to Board approval. Any use of the IEHA Logo must also be approved by the Executive Board.

**Training**

A committee may choose to utilize these funds for fees associated with hosting a speaker at a committee meeting or a committee-organized training session.

**Printing/Advertising/Promotional Items**

A committee may choose to apply these funds to printing brochures for IEHA membership, stakeholders, or citizens. Advertising merchandise such as hats, mugs, tote bags, etc. may also be examples of the use of these funds. The sale of this merchandise can then be used as a fundraiser for a specific committee.

**Office Supplies/Equipment**

Any office supplies or other equipment must relate to the mission of the IEHA.