

NOTE: These minutes will not be officially approved until the 2016 Fall Educational Conference business meeting.

Minutes of the April 14, 2016 Indiana Environmental Health Association, Inc. Annual Spring Educational Conference Business Meeting. The business meeting was called to order at 4:14 pm by President Mike Sutton.

SECRETARY'S REPORT – Kelli Whiting/Tami Barrett

Mike Sutton read the highlights from the September 22, 2015 Annual Fall Educational Conference. Mike asked for corrections and/or additions to the minutes. Hearing none he stated that the September minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current March Budget Report (submitted by Gretchen Quirk)

The BMO Harris Checking Account balance is \$12,026.94

The Operations (Indiana Members) Savings Account balance is \$86.13

The MM/Equipment & Contingency Fund Account Total balance is \$40,909.63

The MM/Equipment & Contingency Funds Principle balance is \$21,933.87

The MM/Equipment & Contingency Funds Available balance is \$819.87

The COPED Principle Account balance is \$15,571.25

The COPED Available balance is \$2,677.99 (*which includes interest from \$10,000 CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, \$1,215 donation from the 2007 budget, \$634.50 from 2008 Fall Conference silent auction and all interest from the Beacon Savings Account as of 6/24/11 – to be added before Spring and Fall Conferences, \$1,238 donation from 2011 Fall Conference Silent Auction, \$1,200 donation from 2012 Fall Conference Silent Auction*)

Mike Sutton stated the August Treasurer's Report is filed subject to audit.

AUDITORS – Gary Chapple and Tara Renner

Tara reported that the Fall Conference 2015 books are in the process of being audited.

OLD BUSINESS

NEW BUSINESS

COMMITTEE REPORTS

AWARDS COMMITTEE – Denise H. Wright

Award nominations are due July 1, 2016.

COMMITTEE ON PROFESSIONAL AND EDUCATIONAL DEVELOPMENT (COPED) COMMITTEE – Todd Webb

Todd reported there is \$2,677.99 available for scholarships. One COPED award was given to Amy Ayers, Hamilton County for \$125 for the CP-FS Exam. Once proof of the exam taken has been submitted, she will be reimbursed. CEU forms (6.0 CEUs) are on the registration table.

MEMBERSHIP COMMITTEE – Margaret Voyles

Currently there are 367 members (all inclusive, i.e. sustaining members, life members etc.)

NOMINATIONS COMMITTEE – Mike Sutton

Mike reported on the nominations for 2017 officers:

JoAnn Xiong-Mercado and Jammie Bane are on the ballot for Vice President. Mike asked for nominations from the floor. Ellie Hansotte made a motion that the nominations be closed, it was seconded by Rosy Hansell and passed unanimously.

Kelli Whiting is on the ballot for Secretary. Mike asked for nominations from the floor. Rosy Hansell made a motion that the nominations be closed, it was seconded by Reba Taylor-Hill and passed unanimously.

Tara Renner, Gary Chapple and Jennifer Warner are on the ballot for Auditors. Mike asked for nominations from the floor. Rosy Hansell made a motion that the nominations be closed, it was seconded by Margaret Voyles and passed unanimously.

Gretchen Quirk is on the ballot for Treasurer. Mike asked for nominations from the floor. Ellie Hansotte made a motion that the nominations be closed, it was seconded by Rosy Hansell and passed unanimously.

Ballots will be sent prior to the Fall Conference for Vice President and Auditors. Gretchen Quirk will be the 2017/2018 Treasurer and Kelli Whiting will be the 2017 Secretary since there were no other candidates nominated.

PUBLICATIONS COMMITTEE – Ed Norris

The Spring Journal was posted several weeks ago in both the PDF and Flip Page versions. The deadline for the Summer Journal is July 1.

FOOD PROTECTION COMMITTEE – submitted by Sharon Pattee & Jennifer Asbury – Co-Chairs

The next meeting is scheduled for June 15, 2016.

WASTEWATER MANAGEMENT COMMITTEE – Gary Chapple – **NO REPORT**

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Ellie Hansotte

The next meeting is scheduled for April 18, 2016. Please consider submitting photos for the image library.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Rugenstein and Jason LeMaster - Co-Chairs

The Committee is sponsoring a course entitled: “Coordinated Response to Food Emergencies: Practice and Execution” from the National Center for Biomedical Research and Training from the Louisiana State University. The Committee is working on Fall Conference speakers. The Committee is also finalizing a training course entitled: Emergency Response to Domestic Biological Incidents with NCBRT for December 1 & 2 in Brown County.

FALL CONFERENCE (2016) – Patty Nocek

The Fall Educational Conference will be held at the Blue Chip Hotel and Conference Center in Michigan City on September 26 to 28, 2016. The rooms will be \$89 per night and \$109 per night (Spa Tower). Patty requested and received approval from the Bicentennial Committee to use the logo on the conference program.

AFFILIATE REPORTS

International Association for Food Protection (IAFP) Liaison – Larry Beard – **NO REPORT**

National Environmental Health Association (NEHA) Liaison – Mike Sutton

The NEHA AEC is in June in San Antonio, Texas.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – submitted by Karen Flanigan

The Chapter will be participating in the “Clean It Up Day” at their Adopt-A-Highway section on April 30 in conjunction with Earth Day. An appreciation luncheon will be held at the Washington Park Zoo in Michigan City immediately following the project. The next meeting is scheduled for May 19 with Smoke Free St. Joe.

NORTHEAST CHAPTER - submitted by Patrick Sovinski – **NO REPORT**

WABASH VALLEY CHAPTER – submitted by Ed Norris

The Chapter continues to meet bi-monthly around the region with a wide array of speakers and activities. The most recent meeting featured three speakers with topics ranging from information about Zika Virus to the challenges of disposing of the hazardous waste created from an Ebola patient. The Chapter is continuing community outreach programs.

EAST CENTRAL CHAPTER – submitted by Stephanie Cain

The last meeting was held on March 24 in New Castle at the Elks Lodge. Andrew Pappas, ISDH, spoke about well water (ground water safety). There were 20 people in attendance including five representatives from Wayne County, who have not been able to participate for several years. The next meeting is scheduled for May 27 in Delaware County.

WEST CENTRAL CHAPTER – submitted by for Lisa Harrison – **NO REPORT**

SOUTHERN CHAPTER – submitted by Jennifer Rugenstein

The Chapter will be touring the Azalea Path Aboretum Gardens in Hazelton on May 12.

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SOUTHEASTERN CHAPTER – submitted by Todd Webb

The last meeting was March 4 at the Milan Reservation. There were 20 members present. There was a tour of the Krieger-Maddox Greenhouse in Sunman.

CENTRAL CHAPTER – submitted by Reba Taylor-Hill

The next meeting is scheduled for May 18 at the Firehouse Subs in Greenwood, Alexander Boland, ISDH, will speak about epidemiology of Legionella in Indiana.

Mike Sutton entertained a motion to adjourn the meeting. Denise H. Wright moved that the meeting be adjourned; it was seconded by Mike Mettler and passed unanimously. The meeting adjourned at 4:32 pm.

Submitted by: Kelli Whiting, Secretary
Tami Barrett, Board Secretary