

NOTE: These minutes of the September 21, 2020 Fall Annual Business meeting (held virtually due to COVID-19) will not be officially approved until the 2021 Annual Spring Educational Conference business meeting on April 22, 2021.

Minutes of the September 21, 2020 Indiana Environmental Health Association, Inc. Business Meeting. The business meeting was called to order at 10:33 am by President Jammie Bane. There were 61 in attendance virtually.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Lisa Chandler read the highlights from the September 23, 2019 Fall Educational Conference Business Meeting (Spring Conference 2020 was canceled due to COVID-19). Jammie asked for corrections and/or additions to the minutes. There was one minor correction under the Secretary's Report. Hearing no other comments, he stated the minutes are accepted as amended.

TREASURER'S REPORT – Gretchen Quirk

Current August Budget Report (submitted by Gretchen Quirk)

The BMO Harris Checking Account balance is \$14,503.79

The BMO Harris Savings Account balance is \$5,062.16

The Fall Conference Account balance is \$17,981.30 (last bank statement)

The Capital Fund (30-month CD) balance is \$30,045.57

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,562.16 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month DC 7 \$844 from the 2018 Fall Conference Silent Auction)

Gretchen reported that the Association will finish 2020 in the red when you compare the 2020 proposed budget to the 2020 actual budget.

Jammie stated the August Treasurer's Report is filed subject to audit.

AUDITORS – Catherine Hess and Matthew Herrick

All books have been audited except for the Central Chapter books. Reba will check on the status.

OLD BUSINESS

None

NEW BUSINESS

None

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer – **NO REPORT**

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT**

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis - **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin

Kim reported that IPHA is hosting networking and information-sharing events. You can sign up at inpha.org/events/. Feel free to sign up for IPHA e-mails at inpha.org under the subscribe tab. She also shared a County Health Rankings & Roadmaps flyer.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jammie Bane

Jammie attended the NEHA President’s Council virtual meeting representing IEHA.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe – **NO REPORT**

INDIANA STATE DEPARTMENT OF HEALTH (ISDH) LIAISON – George Jones – **NO REPORT**

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Alice Quinn

Alice reported the in-person 2021 conference was cancelled but they met virtually. IOWPA is working on virtual options for CEUs for certified professionals. The IOWPA temporary Director is Joan Brown.

COMMITTEE REPORTS

AWARDS COMMITTEE – Tami Barrett for JoAnn Xiong Mercado

Tami reported that award nominations were received for all awards. The Committee met and the results are as follows: Linda Briles, Blackford County – Sanitarian Emeritus; Wabash Valley – Harry E. Werkowski Memorial; Nicole Corwin, Steuben County - Rookie of the Year; Brenda Cummins, Lawrence County – Environmental Health Specialist of the Year; and Lisa Harrison, IDOH – Tim Sullivan Memorial. The actual awards will be presented at the 2021 Spring Conference.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner

Tara reported there is \$4,562.16 available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft

Jason reported that currently there are 344 paid active members. The breakdown is as follows:

247 – Regular	1 - Associate
5 – Retired	2 - Honorary
8 – Sustaining	40 - Lifetime
3 - Students	38 - New

NOMINATIONS COMMITTEE – Mike Sutton

Mike announced the 2021 State Officers will remain the same as in 2020: Jammie Bane, President; Holley Rose, President-Elect; Jennifer Heller, Vice President; Lisa Chandler, Secretary; Gretchen Quirk, Treasurer; and Matthew Herrick and Catherine Hess, Auditors. There were 150 ballots received and all were in favor to keep officers the same.

Mike asked for a motion to destroy the ballots. Ed Norris made a motion to destroy the ballots, it was seconded by Reba Taylor-Hill and approved unanimously.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the Journal is published three times/year in both PDF and Flip Page formats. The FPC Newsletter is also posted three times/year as well. Ed also sends an e-mail to all in the database with a link directly to the Journal. Ed noted that it is gratifying to notice that several environmental stories published in the IEHA Journal this past year came out before being pick up by major media.

FOOD PROTECTION COMMITTEE – Amy Ayers & Sarah Dallas – Co-Chairs

The August 27, 2020 meeting was cancelled. The next meeting is scheduled for November 19, 2020 via Microsoft Teams. 2021 Co-chairs will be elected at this meeting.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quinn

The next meeting is scheduled for November 12, 2020. 2021 officers will be elected at this meeting.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

The training sessions for 2020 were canceled due to COVID-19 restrictions. Monthly updates are being sent to Committee members. The next virtual meeting is scheduled for November 20, 2020.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE – Elizabeth Bowman

The next virtual meeting is scheduled for November 12, 2020. There will be election of officers for 2021. The Committee conducted the annual photo contest, but entirely virtual for the first time. Voting for the annual photo contest is being held virtually until October 2, 2020. On October 5, 2020, gift cards will be mailed to the winners.

SPRING CONFERENCE (2021) – Jennifer Heller

The 2021 Spring Conference is scheduled for Thursday, April 22, 2021 at the Season's Conference Center in Nashville, Indiana. In-person attendance is still planned at this point.

FALL CONFERENCE (2020) – Holley Rose

The 2021 Fall Conference is scheduled for September 20 to 22, 2021 at the Lawrenceburg Event Center in Lawrenceburg, Indiana. In-person attendance is still planned at this point.

STRATEGIC PLAN UPDATES (2019) – Jason Ravenscroft – **NO REPORT**

NOTE: The three main objectives of the IEHA Strategic Plan. 1) Increase the number of counties in the Association by 10%; 2) Increase membership with younger professionals, with less than five years of experience, and students by 20%; and 3) Increase members with nationally recognized certifications by 10%.

CHAPTER REPORTS

NORTHWEST CHAPTER – Karen Flanigan

The Chapter has not met this year due to COVID-19 restrictions and work at testing sites.

NORTHEAST CHAPTER – Nicole Corwin

The Chapter met on September 10, 2020 at the Huntington County 4H grounds outdoors. There were 15 in attendance. The topic was COVID-19 strategies. The next meeting is scheduled for October 15 in Kosciusko County at the Conservancy Foundation outdoor pavilion. There will be a roundtable discussion on COVID-19 ordinances.

WABASH VALLEY CHAPTER – Ed Norris

The Chapter has continued to meet regularly during the pandemic. Most meetings were via conference call, but the last meeting was outdoors at community park in Logansport to allow for proper social distancing and with members wearing masks. The Chapter felt it was important to maintain a normal routine and keep in touch with members despite the challenges of an abnormal time. The next meeting is scheduled for October 8 in Lafayette at the Purdue Extension office.

EAST CENTRAL CHAPTER – Stephanie Cain – **NO REPORT**

WEST CENTRAL CHAPTER – Lisa Harrison

The Chapter has not met since February 2020 due to COVID-19 restrictions.

SOUTHERN CHAPTER – Karl Glaze – **NO REPORT**

SOUTHEASTERN CHAPTER – Beth Bowlen

The Chapter has not met since February 2020 due to COVID-19 restrictions.

CENTRAL CHAPTER – Reba Taylor-Hill

The Chapter has not met since February 2020 due to COVID-19 restrictions.

Jammie Bane entertained a motion to adjourn the meeting. Jason Ravenscroft moved that the meeting be adjourned; it was seconded by Ed Norris and passed unanimously. The meeting adjourned at 11:10 am.

Submitted by:
Lisa Chandler, Secretary
Tami Barrett, Board Secretary