

Indiana Environmental Health Association, Inc. **Executive Board Meeting Minutes of the July 23, 2021 (changed from July 16, 2021) meeting.**

NEXT MTG DATE: Friday, August 13, 2021 – 11:00 am

LOCATION: ISDH Building (**Via Microsoft Teams only**)
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado
President and NEHA Liaison – Jammie Bane*
President-Elect – Holley Rose*
Vice President – Jennifer Heller*
Treasurer – Gretchen Quirk (2019/2020)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Lisa Harrison – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Flanigan – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison (July 2021)
Amanda Lahners - Co-Chair, Wastewater Management Committee
Lisa Harrison – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Amy Ayers & Mariah Allen, Co-Chairs - Food Protection Committee
Elizabeth Bowman – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Vacant – Website Committee Chair
Vacant – Parliamentarian
Tami Barrett – Board Secretary

Minutes of the July 23, 2021 Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 11:01 am by President-Elect Holley Rose.

Those attending all or part of the virtual meeting:

JoAnn Xiong Mercado – Past President and Awards Committee Chair
Holley Rose – President-Elect*
Jennifer Heller, Vice President* and Chair, TAHP Committee
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2019/2020) & (2021/2022)*
Catherine Hess – Auditor
Reba Taylor-Hill – Central Chapter Rep.*
Stephanie Cain – East Central Chapter*
Karl Glaze – Southern Chapter Rep*
Lynette Schrowe – IDEM Liaison
Lisa Harrison – West Central Chapter Rep.* and IDOH Liaison
LA Brown - Indiana Onsite Wastewater Professionals Association Liaison (July 2021)
Beth Bowlen – Southeastern Chapter Rep.*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Jason Ravenscroft – Membership Committee Chair
Kim Irwin – IPHA Liaison
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – President* and NEHA Liaison
Matthew Herrick – Auditor
Karen Flanigan – Northwest Chapter Rep*
Nicole Corwin – Northeast Chapter Rep.*
Elizabeth Bowman – General Environmental Health Services Committee Chair
Tara Renner – COPED Committee Chair
Mike Sutton – Nominations Committee Chair
Mariah Allen - Food Protection Committee Co-Chair
Amy Ayers, Co-Chair – Food Protection Committee
Doug Mathis – NACCHO Liaison
Amanda Deering – IAFP Liaison
Denise Derrer – BOAH Liaison
Alice Quinn – Wastewater Management Committee Co-Chair
Association (IOWPA) Liaison

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the June 18, 2021 minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current June Budget Report (submitted by Gretchen Quirk)

The BMO Harris Checking Account balance is \$12,392.15.

The BMO Harris Savings Account balance is \$4,711.43.

The Fall Conference Account balance is \$17,891.30 (last bank statement)

The Capital Fund (30-month CD) balance is \$30,086.78 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,211.43 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the June Treasurer's Report is filed subject to audit.

Gretchen stated that Chapter rebates will be sent after the Fall Conference.

AUDITORS – Catherine Hess & Matthew Herrick

Catherine stated they still need to audit the NE Chapter and EC Chapter books.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer – NO REPORT

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – NO REPORT (NOTE: Jammie Bane's 2021 IAFP dues have been paid (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2021 IEHA Delegate to IAFP.)

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – NO REPORT

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin

Kim reported they have a monthly virtual meeting every 3rd Tuesday at noon and want to highlight IEHA at a future meeting.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jammie Bane – NO REPORT

(NOTE: Jammie Bane's NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jammie Bane is the 2021 IEHA Liaison to NEHA.)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

Lynette stated IDEM is working on a new GIS app – What’s in Your Neighborhood. IDEM plans to exhibit at the upcoming Fall Conference.

INDIANA STATE DEPARTMENT OF HEALTH (ISDH) LIAISON – Lisa Harrison

Lisa reported that the Environmental Public Health Division and Food Protection Program have moved from the IGC-N back to the 2 North Meridian Street location. EPH is on the 2nd Floor and FPP is on the 3rd Floor. Jordan Young is leaving the IDOH for a position with a private firm.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Lewis A. (LA) Brown

LA reported that IOWPA has a town hall meeting every 3rd Tuesday of the month from 7:30 to 8:30 pm via zoom. The next one is scheduled for August 17. The speaker will be Claude Gogan with the National Precast Association and his topic will be corrosion and concrete tanks. There will be a demonstration day on September 15 in Floyds Knobs with September 29 being the make-up day in case of inclement weather. Registration for this event is still in process.

COMMITTEE REPORTS

AWARDS COMMITTEE – JoAnn Xiong Mercado

Five award nominations have been received. The Committee is meeting on July 28 via Teams to finalize award winners for 2021. The 2020 awards will also be presented this year.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner – **NO REPORT**

NOTE: There is \$4,211.43 available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft – **NO REPORT**

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

NOTE: 2022 Officers are: Jammie Bane, Past President; Holley Rose, President; Jennifer Heller, President-elect; Krista Click, Vice President; Lisa Chandler, Secretary; Gretchen Quirk, Treasurer (2nd year of 2-year term); Matthew Herrick & Catherine Hess, Auditors.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the deadline for the Fall Journal is the end of October. Feedback and suggestions are always welcome.

FOOD PROTECTION COMMITTEE – submitted Amy Ayers & Mariah Allen – Co-Chairs

The Committee is finalizing their concurrent session speakers for Fall Conference. The next meeting dates are August 26 and November 18.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quin & Amanda Lahners - Co-Chairs

Amanda reported the Committee is working on speakers for their concurrent session at the Fall Conference. Work continues on the guidance documents.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – submitted by Elizabeth Bowman

The Committee is continuing the photo contest again this year. The deadline to submit photos is August 31. They are working on speakers for their concurrent session at the Fall Conference. The next meeting is scheduled for August 12 at 2:00 pm and will be virtual.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

The Committee has secured three speakers for their concurrent session at the Fall Conference. Don Simpson will be speaking on mass casualties; Steve Broniarczyk will be speaking on active shooters; and Ramzi Nimry, will be speaking on injuries as a community and public health problem.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Vacant

FALL CONFERENCE (2021) – Holley Rose (2020 Conference was cancelled due to COVID-19)

The 2021 Fall Conference is scheduled for in-person attendance from September 20 to 22 in Lawrenceburg. Holley is working on a more detailed agenda to distribute to members. The room rate is \$96 and not \$94 at the DoubleTree as previously indicated on registration forms. For the concurrent sessions, Committees should provide their own laptops and projectors to help defray costs. Screens will be provided.

STRATEGIC PLAN UPDATES – Jason Ravenscroft – **NO UPDATES**

NOTE: The Strategic Plan has been posted to the website under “About IEHA”. The Strategic Plan Goals for 2019 are:

- 1) Increase the number of counties represented in IEHA by 10% (Membership Committee) (Jason is working on updating counties in the Membership database so we can contact those with no participating members)
- 2) Increase membership with younger professionals, with less than 5 years of experience, and students by 20% (Membership Committee)
- 3) Increase members with nationally recognized certifications by 10% (COPED) (Jason and Ellie are working on a survey monkey survey to send to all members)

OLD BUSINESS

NEW BUSINESS

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Flanigan – **NO REPORT**

NORTHEAST CHAPTER – submitted by Nicole Corwin

The Chapter is meeting on July 29 to brainstorm about future meetings dates.

WABASH VALLEY CHAPTER – Ed Norris

The Chapter has not met since the last Executive Board meeting. The Chapter will be submitting a sponsorship for the Fall Conference. The next meeting will be in Cass County on August 5 and will be hosted by the Cass County Health Department. Speakers will include Jared Wisely speaking about the Logansport Wastewater Plant and the daily problems accomplishments. Jackson Wisely will talk about the new storm water collection project. Lorri Foster will be speaking on the history of the Logansport Utilities Plant and the carbon free electricity produced at the solar project. The exact meeting location is being worked out.

EAST CENTRAL CHAPTER – Stephanie Cain

The last meeting was on June 24 at Beulah Park in Alexandria. This was the annual summer outing/pitch in and there were 15 in attendance. The Madison County Health Department brought their newly acquired mobile health unit. The Chapter will be submitting a \$200 sponsorship for the Fall Conference. The next meeting will be held in Hancock County on August 26. The time, topic, and location yet TBD.

WEST CENTRAL CHAPTER – Lisa Harrison

The Chapter will be meeting soon to plan future chapter meetings.

SOUTHERN CHAPTER – Karl Glaze

The next meeting is scheduled for July 27. They will discuss the Chapter door prize and break sponsorship for the Fall Conference.

SOUTHEASTERN CHAPTER – Beth Bowlen

The last meeting was July 16 at Starve Hollow State Recreational Area and was the annual summer picnic. They will discuss break sponsorship for the Fall Conference.

CENTRAL CHAPTER – Reba Taylor-Hill

The last meeting was July 19. There was discussion on Fall Conference sponsorship. The next meetings are August 4 from 12 to 1 (virtual) and August 25 from 12 to 1 in-person at the Garrison. They will also have a Chapter meeting during the Fall Conference.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned; it was seconded by Ed Norris and passed unanimously. The meeting adjourned at 11:45 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary