

Indiana Environmental Health Association, Inc. **Executive Board Meeting Minutes of the October 15, 2021 meeting.**

NEXT MTG DATE: Friday, November 12, 2021 – 11:00 am

LOCATION: ISDH Building (**Via Microsoft Teams only**)
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado
President and NEHA Liaison – Jammie Bane*
President-Elect – Holley Rose*
Vice President – Jennifer Heller*
Treasurer – Gretchen Quirk (2019/2020)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Lisa Harrison – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Flanigan – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison (July 2021)
Amanda Lahners - Co-Chair, Wastewater Management Committee
Lisa Harrison – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Amy Ayers & Mariah Allen, Co-Chairs - Food Protection Committee
Elizabeth Bowman – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Vacant – Website Committee Chair
Vacant – Parliamentarian
Tami Barrett – Board Secretary

Minutes of the October 15, 2021 Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 1:00 pm by President-Elect Holley Rose.

Those attending all or part of the virtual meeting:

Holley Rose – President-Elect*
Jennifer Heller, Vice President* and Chair, TAHP Committee
Catherine Hess – Auditor
Reba Taylor-Hill – Central Chapter Rep.*
Karl Glaze – Southern Chapter Rep*
Nicole Corwin – Northeast Chapter Rep.*
Tara Renner – COPED Committee Chair
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Jason Ravenscroft – Membership Committee Chair
Kim Irwin – IPHA Liaison
Tami Barrett – Board Secretary

Those not attending:

JoAnn Xiong Mercado – Past President and Awards Committee Chair
Jammie Bane – President* and NEHA Liaison
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2019/2020) & (2021/2022)*
Matthew Herrick – Auditor
Stephanie Cain – East Central Chapter*
Karen Flanagan – Northwest Chapter Rep*
Lisa Harrison – West Central Chapter Rep.* and IDOH Liaison
Elizabeth Bowman – General Environmental Health Services Committee Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Mike Sutton – Nominations Committee Chair
Amy Ayers, Co-Chair – Food Protection Committee
Mariah Allen - Food Protection Committee Co-Chair
Amanda Deering – IAFP Liaison
Lynette Schrowe – IDEM Liaison
Doug Mathis – NACCHO Liaison
Denise Derrer – BOAH Liaison
LA Brown - Indiana Onsite Wastewater Professionals Association Liaison (July 2021)
Beth Bowlen – Southeastern Chapter Rep.*
Alice Quinn – Wastewater Management Committee Co-Chair
Association (IOWPA) Liaison

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was NOT present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the August 13, 2021 minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – submitted by Gretchen Quirk

Current September Budget Report

The BMO Harris Checking Account balance is \$6,831.87

The BMO Harris Savings Account balance is \$4,807.84

The Fall Conference Account balance is \$50,265.52 (last bank statement)

The Capital Fund (30-month CD) balance is \$30,105.54 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,307.84 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the September Treasurer's Report is filed subject to audit.

Gretchen wants the Board to know that the Association currently has \$1,466.86 in the checking account with the projected amount by end of year to be approximately \$600.

AUDITORS – Catherine Hess & Matthew Herrick

Catherine stated they still need to audit the NE Chapter books. Tami scanned them to Matthew and Catherine on August 20. Catherine will check her e-mails.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer – NO REPORT

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – NO REPORT (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP- ??)

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – NO REPORT

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin

Kim reported that IPHA has an action team that is tracking the work of the Governor's Public Health Commission.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jammie Bane – NO REPORT

(NOTE: Jammie Bane's NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jammie Bane is the 2021 IEHA Liaison to NEHA.)

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe
- NO REPORT

INDIANA STATE DEPARTMENT OF HEALTH (ISDH) LIAISON – Lisa Harrison – **NO REPORT**

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Karl Glaze
for Lewis A. (LA) Brown

The next meeting is scheduled for October 29 at 9:00 am in Huntington County. There is a training opportunity scheduled for October 26 from 9 to 10 am via Teams.

COMMITTEE REPORTS

AWARDS COMMITTEE – JoAnn Xiong Mercado – **NO REPORT**

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner

Tara reported there is \$4,307.84 available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft

Jason reported there are 389 active members.

NOMINATIONS COMMITTEE – submitted by Mike Sutton

2022 Officers are: Jammie Bane, Past President; Holley Rose, President; Jennifer Heller, President-elect; Krista Click, Vice President; Lisa Chandler, Secretary; Gretchen Quirk, Treasurer (2nd year of 2-year term); Matthew Herrick & Catherine Hess, Auditors. Start thinking about nominations for 2023 officers.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the Fall Journal is almost completed and will be posted to the website soon.

FOOD PROTECTION COMMITTEE – submitted by Amy Ayers & Mariah Allen – Co-Chairs

Mariah and Amy asked about hosting a “spirit night” at a few local restaurants throughout the state to help raise funds for the Committee to use for conference speakers. Tami and/or Lisa Chandler will get more details for discussion at the next Executive Board meeting.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quinn & Amanda Lahners - Co-Chairs – **NO REPORT**

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – submitted by Elizabeth Bowman

The Committee has not met since the last Board meeting. The next meeting is scheduled for November 11 at 2:00 pm via phone.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

Jennifer reported that TAHP had three speakers at the Fall Conference. Doug Ginder, IDOH, filled in for a canceled speaker. Steve Broniarczyk, FBI, spoke about dealing with an active shooter and is also in charge of the Afghanistan group being housed at the Camp Atterbury facility. Don Simpson spoke about mass casualty responses.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Vacant

FALL CONFERENCE (2021) – Holley Rose (2020 Conference was cancelled due to COVID-19)

The 2021 Fall Conference was held in-person from September 20 to 22 in Lawrenceburg. Holley has the final bill from the hotel/conference center and is working through some of the line items.

SPRING CONFERENCE (2022) – Krista Click

NOTE: Krista has tentatively scheduled April 21, 2022 for the Spring Conference at the Embassy Suites in Plainfield.

FALL CONFERENCE (2022) – Jennifer Heller

Jennifer announced the Fall Conference dates are September 19, 20 & 21 at the Abe Martin Lodge in Nashville. There will be a golf outing on Sunday, September 18. The silent auction will be on Monday, September 19.

STRATEGIC PLAN UPDATES – Jason Ravenscroft

Jason will be scheduling a meeting of the Membership Committee soon to discuss goals and to work on starting a student chapter of IEHA. Kim Irwin, IPHA, stated they, too, are working on a student chapter and suggested that IEHA and IPHA work together on this goal.

NOTE: The Strategic Plan has been posted to the website under “About IEHA”. The Strategic Plan Goals for 2019 are:

- 1) Increase the number of counties represented in IEHA by 10% (Membership Committee) (Jason is working on updating counties in the Membership database so we can contact those with no participating members)
- 2) Increase membership with younger professionals, with less than 5 years of experience, and students by 20% (Membership Committee)
- 3) Increase members with nationally recognized certifications by 10% (COPED) (Jason and Ellie are working on a survey monkey survey to send to all members)

OLD BUSINESS - NONE

NEW BUSINESS - NONE

Ed Norris suggested IEHA write a letter to the Governor’s Public Health Commission addressing public health issues in Indiana.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Flanigan – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin

The chapter has not met since the Fall Conference. The next meeting is scheduled for October 21 in Huntington County. Dr. Matt Pflieger, Health Officer, will speak to members, followed by a tour of Golfo di Napoli. 2022 Officer elections will be held at this meeting. On November 19, the Chapter will be offering a proctored IOWPA test only event at the Steuben County Building.

WABASH VALLEY CHAPTER – Ed Norris

The last meeting was October 7 in Lafayette at the Purdue Extension Office. Lee Green, IDOH Vector borne Epi spoke about tick problems in Indiana including Lyme disease and mitigation measures. There was also a lengthy discussion about the newly established Governor's Public Health Commission to improve public health services. The next meeting is scheduled for December 9 at Ross-Ade Stadium at Purdue University. Details will be forthcoming, and this will be the Chapter's annual toy drive for underprivileged kids.

EAST CENTRAL CHAPTER – Stephanie Cain – **NO REPORT**

WEST CENTRAL CHAPTER – Lisa Harrison – **NO REPORT**

SOUTHERN CHAPTER – Karl Glaze – **NO REPORT**

SOUTHEASTERN CHAPTER – Holley Rose for Beth Bowlen

The last meeting was July 16 at Starve Hollow State Recreational Area and was the annual summer picnic.

CENTRAL CHAPTER – Reba Taylor-Hill

The last meeting was August 21.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned; it was seconded by Ed Norris. The meeting adjourned at 1:45 pm.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary