

Indiana Environmental Health Association, Inc. **Executive Board Meeting Minutes of the February 11, 2022 meeting.**

**NEXT MTG DATE: Friday, March 18, 2022 – 11:30 am (changed to March 21, 2022)**

**LOCATION:** IDOH Building (**Via Microsoft Teams**)  
**AGENDA:** Chapter and Committee Reports/Old and New Business

**FROM:** Lisa Chandler - Secretary  
Tami Barrett – Board Secretary

**TO:** **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado  
President and NEHA Liaison – Holley Rose\*  
President-Elect – Jennifer Heller\*  
Vice President – Krista Click\*  
Treasurer – Gretchen Quirk (2021/2022)\*  
Secretary – Lisa Chandler\*

**CHAPTER REPRESENTATIVES**

Reba Taylor-Hill – Central Chapter \*  
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter\*  
Beth Bowlen – Southeastern Chapter \*  
Lisa Harrison – West Central Chapter\*  
Ed Norris – Wabash Valley Chapter \*  
Nicole Corwin – Northeast Chapter\*  
Stephanie Cain – East Central Chapter \*  
Karen Flanigan – Northwest Chapter \*

**OTHERS**

Matthew Herrick & Catherine Hess – Auditors  
Tara Renner – Committee on Professional Education and Development (COPEd)  
Lynette Schrowe – IDEM Liaison  
Jason Ravenscroft – Membership Committee Chair  
Ed Norris – Publications Committee Chair  
Mike Sutton – Nominations Committee Chair  
Amanda Deering – International Association for Food Protection (IAFP) Liaison  
Alice Quinn – Co-Chair, Wastewater Management Committee  
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison (July 2021)  
Amanda Lahners - Co-Chair, Wastewater Management Committee  
Sharon Pattee – Indiana Department of Health (IDOH) Liaison  
Denise Derrer – Board of Animal Health (BOAH) Liaison  
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison  
Kim Irwin - Indiana Public Health Association (IPHA) Liaison  
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee  
Kacie Schenck – General Environmental Health Services Committee Chair  
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair  
Jason Ravenscroft – Website Committee Chair  
Vacant – Parliamentarian  
Tami Barrett – Board Secretary

Minutes of the February 11, 2022 Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:30 am by President Holley Rose.

Those attending all or part of the virtual meeting:

Holley Rose – President\* and NEHA Liaison  
Jennifer Heller, President-Elect\* and Chair, TAHP Committee  
Krista Click, Vice President\*  
Gretchen Quirk – Treasurer (2021/2022)\*  
Catherine Hess – Auditor  
Matthew Herrick – Auditor  
Tara Renner – COPED Committee Chair  
Mike Sutton – Nominations Committee Chair  
Reba Taylor-Hill – Central Chapter Rep.\*  
Karl Glaze – Southern Chapter Rep\*  
Nicole Corwin – Northeast Chapter Rep.\*  
Stephanie Cain – East Central Chapter\*  
Ed Norris – Wabash Valley Chapter Rep.\* & Publications Committee Chair  
Jason Ravenscroft – Membership Committee & Website Committee Chair  
Kacie Schenck – General Environmental Health Services Committee Chair  
Amanda Lahners – Wastewater Management Committee Co-Chair  
JoAnn Xiong Mercado - Food Protection Committee Co-Chair  
Lynette Schrowe – IDEM Liaison  
LA Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison  
Doug Mathis – NACCHO Liaison  
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – Past President and Awards Committee Chair  
Lisa Chandler – Secretary\*  
Karen Flanigan – Northwest Chapter Rep\*  
Lisa Harrison – West Central Chapter Rep.\*  
Beth Bowlen – Southeastern Chapter Rep.\*  
Mariah Allen – Food Protection Committee Co-Chair  
Amanda Deering – IAFP Liaison  
Denise Derrer – BOAH Liaison  
Kim Irwin – IPHA Liaison  
Alice Quinn – Wastewater Management Committee Co-Chair  
Sharon Pattee – IDOH Liaison

\*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

**SECRETARY'S REPORT** – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the January 14, 2022 minutes. Hearing none, she stated the minutes are accepted as presented.

**TREASURER'S REPORT** – Gretchen Quirk

**Current February Budget Report**

The BMO Harris Checking Account balance is \$6,486.69

The BMO Harris Savings Account balance is \$4,935.70

The Fall Conference Account balance is \$17,979.79 (January) and \$19,124.79 (February)

The Capital Fund (30-month CD) balance is \$30,143.51 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,435.70 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the February Treasurer's Report is filed subject to audit.

**AUDITORS** – Catherine Hess & Matthew Herrick

Auditors have received 2021 books for auditing from Association, Northeast Chapter, Northwest Chapter, Central Chapter, Wabash Valley Chapter, TAHP Committee, West Central Chapter and FPC. Please remind Chapter and Committee treasurers to submit books for auditing as soon as the December bank statements are received.

**LIAISON REPORTS**

**BOARD OF ANIMAL HEALTH (BOAH) LIAISON** – submitted by Denise Derrer

Denise e-mailed an update on the H5N1 Avian Influenza Diagnosed in Indiana Poultry Flock from a commercial turkey farm in Dubois County. Avian influenza does not present a food safety risk; poultry and eggs are safe to eat when handles and cooked properly. No human cases of avian influenza viruses have been detected in the US.

**INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON** – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

**NOTE:** 2022 IAFP AEC will be held in-person in Pittsburgh.

**NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON** – Doug Mathis

Doug reported the NACCHO AEC is July 19 to 21, 2022 in Atlanta, GA.

**INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON** – Kim Irwin – **NO REPORT**

**NOTE:** Shane Hatchett, IDOH Chief of Staff will provide an overview of the IDOH at the IPHA Virtual Network Lunch on February 15, 2022.

**NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON** – Holley Rose

(NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Holley reported the 2022 NEHA AEC will be held virtually and in-person in Spokane, Washington from June 28 through July 1, 2022.

**INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON** – Lynette Schrowe

Lynette reported the new What's in My Neighborhood website is up and running.

**INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON** – Sharon Pattee

Ed Norris is reaching out to Sharon Pattee and she has agreed to be the IDOH Rep to the IEHA Board.

**INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON** – Lewis A. (LA) Brown

Lewis reported that there were 250 in attendance at the IOWPA Conference that was held on February 7, 8 & 9 at the Primo Conference Center. Info will be posted to the website for future viewing.

**COMMITTEE REPORTS**

**AWARDS COMMITTEE** – Jammie Bane – **NO REPORT**

**NOTE:** Deadline for 2022 Fall Conference Award nominations is July 15, 2022.

**COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd)** – Tara Renner

Tara reported there is \$4,435.70 available for scholarships. There was discussion about possibly donating to the Tami Barrett Public Health Scholarship. The Committee is not sure that a donation of this type fits the criteria for COPEd. Further discussion was tabled for now.

**MEMBERSHIP COMMITTEE** – Jason Ravenscroft

Currently there are 263 active members.

**NOMINATIONS COMMITTEE** – Mike Sutton

Mike asked for 2023 State Officer nominations be sent to him at [msutton@isdh.in.gov](mailto:msutton@isdh.in.gov).

**NOTE:** 2022 Officers are: Jammie Bane, Past President; Holley Rose, President; Jennifer Heller, President-Elect; Krista Click, Vice President; Lisa Chandler, Secretary; Gretchen Quirk, Treasurer (2<sup>nd</sup> year of 2-year term); Matthew Herrick & Catherine Hess, Auditors.

**PUBLICATIONS COMMITTEE** – Ed Norris

Ed reported the deadline for the Spring Journal is the end of March 2022. Please send articles or ideas.

**FOOD PROTECTION COMMITTEE** – JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

JoAnn reported that the 2022 meetings will be held on March 17, June 16, September during the Fall Conference and November 17. The Committee is working on a "Ask Industry" Q&A Panel for one of their break-out sessions. The Kroger Fundraising Application was submitted.

**WASTEWATER MANAGEMENT COMMITTEE** – Karl Glaze for Alice Quinn & Amanda Lahners - Co-Chairs

Karl reported he attended the IOWPA meeting in February. There is no Committee meeting scheduled for February.

**GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE** (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck

Kacie reported the legislative document was posted to the website in January. The last meeting was held on February 17, 2022. The Committee is working on Fall Conference concurrent sessions.

**TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE** – Jennifer Heller

Jennifer reported that TAHP, in collaboration with the Southern Chapter, hosted an Active Shooter Awareness training at the Brown County Annex Building. There was a small snow event that limited attendance but 15 people did attend. The Verbal Judo two-day class in Nashville on March 15 & 16 will open for registration on February 15. This class is a training session on de-escalating conflict and confrontation, improving communication and understanding various personalities in conflict. There will be practical exercises. There is no cost to attend as this is funded by a grant from the Smithville Foundation. TAHP is currently firming up speakers for the Fall Conference, so far there will be a presentation by Koorsen on fire suppression equipment.

**WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE** – Jason Ravenscroft

Jason reported that the Northeast Chapter has reached out about putting information on the Association website to sell apparel with IEHA logos. There was discussion. Jason will reach out to Tami Hurlburt for more information and will report back to the Board at the next meeting.

**SPRING CONFERENCE (2022)** – Krista Click

Krista reported the Spring Conference will be held on April 28, 2022 at the Embassy Suites in Plainfield. The Save the Date has been posted to the website. Topics finalized at this point are the Governor's Public Health Commission, Home-Based Vendors and Mental Health and Addiction. There will also be a session around the letter that was sent to the Governor's Public Health Commission.

**FALL CONFERENCE (2022)** – Jennifer Heller

Jennifer announced the Fall Conference dates are September 19, 20 & 21 at the Abe Martin Lodge in Nashville. Room costs are: \$79 for a cabin room; \$189 for a cabin suite; \$96 for deluxe room; \$189 for family cabin; \$79 for pet friendly room and \$96 for patio rooms. She is working on parking passes, not getting very far with the State Park as far as "free". Meals are set, most speakers are lined up, working on getting bank transfer for account. Theme will be tentatively "Environmental Health - Impact, Progress and Mitigation in our World Today". Rooms are held under the code 0918EH. She is working with naturalist at the park for some talks/tours. Distillery tour looks like cost will be about \$30 per person – Hard truth agreed to half price for their tour, targeting the tour to also go to Bear Wallow distillery via busses (costs will be on your own). She is also working on a horse ride and/or hayride option. The band is lined up.

**FALL CONFERENCE (2022)** Jennifer Heller (Continued)

Sylvia Garrison and Jo Anne Shimek are working on a super golf outing/tournament at the local Salt Creek course on the Sunday. The silent auction will be on Monday, September 19. She is also working on an optional tour for September 20 evening.

**STRATEGIC PLAN UPDATES** – Jason Ravenscroft

Jason reported that he is meeting with students at the School of Public Health at IUPUI to talk about and gauge interest in an IEHA Student Chapter.

NOTE: The Strategic Plan has been posted to the website under “About IEHA”. The Strategic Plan Goals for 2022 are:

- 1) Increase the number of counties represented in IEHA by 10% (Membership Committee) (Jason is working on updating counties in the Membership database so we can contact those with no participating members)
- 2) Increase membership with younger professionals, with less than 5 years of experience, and students by 20% (Membership Committee)
- 3) Increase members with nationally recognized certifications by 10% (COPED) (Jason and Ellie are working on a survey monkey survey to send to all members)

**OLD BUSINESS**

Jennifer received an e-mail indicating that the letter to Dr. Box informing her of the issues with the Food Protection Program training of local health departments, along with a copy of the letter to the Governor’s Public Health Commission (GPHC), was being reviewed and a response is forthcoming. The letter to the GPHC was uploaded to their portal and shared with Mindy Waldron as the Board approved on January 11, 2022. Dr. Box sent a response to Jennifer Heller on January 26, 2022.

**NEW BUSINESS**

Tami sent information to the Board about switching the Traveler’s Crime Policy from USI to MJS Insurance so that all insurance policies will be with the same parent company. The MJS Director and Officers Policy is farmed out to CNA Insurance. The MJS General Liability Policy is farmed out to Auto Owners. This would allow for MJS to farm out the Crime Policy to Travelers. After some discussion, Ed Norris made a motion to approve the switch from USI to MJS for the IEHA Crime Policy with Travelers, it was seconded by Reba Taylor-Hill and passed unanimously.

**CHAPTER REPORTS** (All Chapter Reports should be submitted to the Secretary in writing)

**NORTHWEST CHAPTER** – Karen Flanigan – **NO REPORT**

**NORTHEAST CHAPTER** – Nicole Corwin

Nicole reported the last meeting was held in LaGrange County at Fireside Craft Burgers & Brews. There were two great speakers - Matt Meersman, Director of St. Joe River Basin Commission who spoke on watersheds, and watershed management; and Scott Mosely, a hobbyist beekeeper who spoke on bees and beekeeping. The next meeting is scheduled for February 17, 2022. Miami County is hosting this meeting at Gabriel’s Pancake House. Lee Green, Epidemiologist Epidemiology Resource Center, will speak on “Ticks and Entomology Updates”. There will also be a round table discussion during this meeting and members are asked to bring discussion topics.

**WABASH VALLEY CHAPTER** – Ed Norris

Ed reported the last meeting was February 10, 2022 in Boone County. This meeting was postponed from the February 3, 2022 due to weather and travel restrictions. The speaker was Ryan Weaver, Bio Recovery Specialist. He spoke about remediation challenges when dealing with meth houses, and that the number of meth labs has dropped but users have not. Fewer makers making larger quantities. The next meeting is set for April 7, 2022 in Tippecanoe County. Details, including location TBA. The usual meeting site at the Extension Office was sold, but the health department and the extension officer will both be in a new building, so there is hope! We are working on two training programs for all members, with details TBA.

**EAST CENTRAL CHAPTER** – Stephanie Cain

Stephanie reported the last meeting was held on January 27, 2022 in Greenfield at the Depot. There were 11 members in attendance. Jeanette McGavic, IDOH Epidemiology Resource Center, presented on roaches in restaurants. The next meeting is scheduled for February 24 in Shelby County with a tour of their new office/clinic location followed by a roundtable discussion and then lunch at Cagney's Pizza.

**WEST CENTRAL CHAPTER** – Lisa Harrison – **NO REPORT**

Lisa reported the next meeting is scheduled for February 15 at the Hendricks County Government Center in Danville. Sharon Pattee, IDOH, will speak about Farmer Market training, most current changes, interpretations and recommendations. 2022 officers will be elected at this meeting.

**SOUTHERN CHAPTER** – Karl Glaze

Karl reported the Chapter participated in an active shooter training hosted by the TAHP Committee. The Chapter held their business meeting after the training. There were 8 members attended in attendance. Details on the next meeting are still being finalized.

**SOUTHEASTERN CHAPTER** – Beth Bowlen – **NO REPORT**

**CENTRAL CHAPTER** – Reba Taylor-Hill

Reba reported the Chapter will have a business and planning meeting on February 24 from 12 to 1 pm via Teams. This meeting will provide an overview of the Chapter finances, propose and discuss educational activities and review other annual events. 2022 Chapter President and Vice President still need to be confirmed.

Hearing no other business to come before the Board, Holley rose entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned; it was seconded by Ed Norris and passed unanimously. The meeting adjourned at 11:35 am.

Submitted by:

Lisa Chandler, Secretary  
Tami Barrett, Board Secretary