

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the June 17, 2022, meeting.

NEXT MTG DATE: **Friday, July 15, 2022 – 11:30 am (updated time)**

LOCATION: IDOH Building in Yoho and Via Microsoft Teams  
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary  
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado  
President and NEHA Liaison – Holley Rose\*  
President-Elect – Jennifer Heller\*  
Vice President – Krista Click\*  
Treasurer – Gretchen Quirk (2021/2022)\*  
Secretary – Lisa Chandler\*

**CHAPTER REPRESENTATIVES**

Reba Taylor-Hill – Central Chapter \*  
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter\*  
Beth Bowlen – Southeastern Chapter \*  
Sarah Dallas – West Central Chapter\*  
Ed Norris – Wabash Valley Chapter \*  
Nicole Corwin – Northeast Chapter\*  
Stephanie Cain – East Central Chapter \*  
Karen Flanigan – Northwest Chapter \*

**OTHERS**

Matthew Herrick & Catherine Hess – Auditors  
Tara Renner – Committee on Professional Education and Development (COPED)  
Lynette Schrowe – IDEM Liaison  
Jason Ravenscroft – Membership Committee & Website Committee Chair  
Ed Norris – Publications Committee Chair  
Mike Sutton – Nominations Committee Chair  
Amanda Deering – International Association for Food Protection (IAFP) Liaison  
Alice Quinn – Co-Chair, Wastewater Management Committee  
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison  
Amanda Lahners - Co-Chair, Wastewater Management Committee  
Sharon Pattee – Indiana Department of Health (IDOH) Liaison  
Denise Derrer – Board of Animal Health (BOAH) Liaison  
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison  
Kim Irwin - Indiana Public Health Association (IPHA) Liaison  
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee  
Kacie Schenck – General Environmental Health Services Committee Chair  
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair  
Tami Barrett – Board Secretary  
Vacant – Parliamentarian

Minutes of the June 17, 2022, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:33 am by President Holley Rose.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – President\* and NEHA Liaison  
Jennifer Heller, President-Elect\* and Chair, TAHP Committee  
Krista Click, Vice President\*  
Lisa Chandler – Secretary\*  
Gretchen Quirk – Treasurer (2021/2022)\*  
Reba Taylor-Hill – Central Chapter Rep.\*  
Ed Norris – Wabash Valley Chapter Rep.\* & Publications Committee Chair  
Nicole Corwin – Northeast Chapter Rep.\*  
Jason Ravenscroft – Membership Committee & Website Committee Chair  
Kacie Schenck – General Environmental Health Services Committee Chair  
Tara Renner – COPED Committee Chair  
Denise Derrer – BOAH Liaison  
Lynette Schrowe – IDEM Liaison  
Kim Irwin – IPHA Liaison  
Sharon Pattee – IDOH Liaison  
Doug Mathis – NACCHO Liaison

Those not attending:

Jammie Bane – Past President and Awards Committee Chair  
Catherine Hess- Auditor  
Matthew Herrick – Auditor  
Mike Sutton – Nominations Committee Chair  
Karen Flanigan – Northwest Chapter Rep\*  
Sarah Dallas – West Central Chapter Rep.\*  
Stephanie Cain – East Central Chapter\*  
Beth Bowlen – Southeastern Chapter Rep.\*  
Karl Glaze – Southern Chapter Rep\*  
Amanda Deering – IAFP Liaison  
LA Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison  
Amanda Lahners – Wastewater Management Committee Co-Chair  
Alice Quinn – Wastewater Management Committee Co-Chair  
JoAnn Xiong Mercado - Food Protection Committee Co-Chair  
Mariah Allen- Food Protection Committee Co-Chair  
Tami Barrett – Board Secretary

\*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

**SECRETARY'S REPORT** – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the May 13, 2022, minutes. Hearing none, she stated the minutes are accepted as presented.

**TREASURER'S REPORT** – Gretchen Quirk

Current **May** Budget Report

The BMO Harris Checking Account balance is \$ 11,126.55

The BMO Harris Savings Account balance is \$4,961.47

The Fall Conference Account balance is \$19,716.31 (April Bank Statement)

The Capital Fund (30-month CD) balance is \$30,179.26 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,461.47 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the May Treasurer's Report is filed subject to audit.

Gretchen reported the COPED Principal Account is set to renew soon and she may convert it to a shorter 13-month term.

**AUDITORS** – Catherine Hess & Matthew Herrick – **NO REPORT**

**LIAISON REPORTS**

**BOARD OF ANIMAL HEALTH (BOAH) LIAISON** – submitted by Denise Derrer

**HBV from BOAH's Perspective** - With adoption of the new home-based vendor rules, local health officials should know that the regulations pertaining to sale of meat, poultry and dairy products have not changed. As high-risk products, these items are still subject to inspection, packaging, labeling and distribution laws. The only exceptions are products that fall under Indiana's poultry exemption.

As a reminder, the poultry exemption allows the slaughter and processing of fewer than 1000 birds annually with direct sales to end customers without inspection. Poultry may be sold at farmers markets, roadside stands, off-the-farm, and through delivery by the producer to the end consumer in Indiana. All products must be frozen, unless sold directly off the farm (then refrigerated or frozen). Products must be labeled in compliance with 9CFR 381.10, which includes: product name, ingredients, weight, name and address of manufacturer, date of packaging, and a statement about the absence of inspection (such as "Exempt from inspection under IC 15-17-5-11").

Limited permits for the sale of more than 1000 birds, but fewer than 20,000 annually, without inspection at slaughter or processing are available from BOAH. Specific criteria must be met to qualify for a Household Consumer or Retail HRI limited permit.

More information about the poultry exemption, as well as selling meat products at farmers markets is online at: <https://www.in.gov/boah/files/Farmer-Mkt-Sale-of-Meat-Poultry-Rabbit-2021.pdf>

Additionally, the sale of rabbit meat does not require inspection (unless sold to retail/restaurant under Indiana Department of Health law).

**INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON** – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

**NOTE:** 2022 IAFP AEC will be held in-person in Pittsburgh, PA from July 31 to August 3.

Jennifer Heller had to drop the scholarship to the IAFP conference due to health issues, but the IAFP has generously allowed the scholarship to transfer to the 2023 IAFP conference in Toronto.

**NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON** – Doug Mathis

Doug reported the NACCHO AEC is July 19 to 21, 2022 in Atlanta, GA. The link for the AEC is [www.naccho360.org/home](http://www.naccho360.org/home). There are good resources on the website for Environmental Health and COVID-19 information.

**INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON** – Kim Irwin

Kim provided an update on the 2022 Health Equity Summit: Health Equity in Action. This is a virtual event on June 23 and 24 from 9:00 am to 1:00 pm. Here's the info for next week's virtual Health Equity Summit: <http://www.healthbydesignonline.org/2022hes/>

The last two meetings for the Governor's Public Health Commission will be held June 30 and July 21.

**NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON** – Holley Rose  
(NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Holley reported the 2022 NEHA AEC will be held virtually and in-person in Spokane, Washington from June 28 through July 1, 2022. Gretchen Quirk will be attending the Conference and will be the proxy for Holley at the Affiliate meetings.

**INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON** – Lynette Schrowe

IDEM worked in cooperation with the Wabash County Health Department to collect access agreement from Wabash/LaFontaine residents. The purpose of the IDEM sampling event was to determine if there was impact to private drinking water wells from PFAS in Treaty Creek. Lynette provided a link to new drinking level advisory for PFAS. <https://www.epa.gov/newsreleases/epa-announces-new-drinking-water-health-advisories-pfas-chemicals-1-billion-bipartisan>

**INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON** – Sharon Pattee

Jim King has taken Andrew Pappas's position in IDOH Environmental Health. Vivien McCurdy was announced as the IDOH Food Program Director. Jordan Young is now the Wholesale Program Supervisor and Kris Gasperic obtained position of RRT/Produce Supervisor in Foods Program. There are still positions open. The State Fair is July 27 to August 21 and staff will be out doing inspections therefore any questions called or emailed may have a delayed response. HBV Guidance was sent out June 16 to local health departments. A meeting regarding this with LHDs has been set up for June 23 at 1:00pm.

**INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON** – Lewis A. (LA) Brown – **NO REPORT**

**COMMITTEE REPORTS**

**AWARDS COMMITTEE** – Jammie Bane – **NO REPORT**

**NOTE:** Deadline for Fall Conference Award nominations is July 15, 2022. Holley Rose encouraged all IEHA members to nominate their peers so they can be recognized for their work.

**COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd)** – Tara Renner – **NO REPORT**

**NOTE:** There is \$4,461.47 available for scholarships

**MEMBERSHIP COMMITTEE** – Jason Ravenscroft

Jason reported there are currently 335 active members.

**NOMINATIONS COMMITTEE** – Mike Sutton - **NO REPORT**

**NOTE:** Andrew Pappas (IDEM) and Abby Messenger (Boone County) will be on the ballot for Vice President in 2023. All other officers will stay the same, i.e. Lisa Chandler, Secretary; Gretchen Quirk, Treasurer. The Auditors will be Matthew Herrick and Doug Mathis.

**PUBLICATIONS COMMITTEE** – Ed Norris

Ed reported the deadline for the summer Journal is the end of June.

**FOOD PROTECTION COMMITTEE** – JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

The last meeting was June 16 at the Shadeland office. JoAnn presented on an ethnic food safety toolkit she established. The Committee has all speakers confirmed for the Fall Conference. Future meeting dates are September 19 to 21 (Fall Conference) and November 17.

**WASTEWATER MANAGEMENT COMMITTEE** – submitted by Alice Quinn & Amanda Lahners - Co-Chairs

The Committee held a virtual meeting via MS Teams on June 9, 2022. Due to lack of a quorum, no votes were taken at this meeting. Amanda Lahners, co-chair, led the meeting. Attendees discussed minutes of the May 12 meeting, but the vote will be held at the next meeting to approve the minutes. Treasurer, Gary Chapple, was not at the meeting, but the treasury has had no changes since the previous meeting.

The Committee is reviewing an updated Mine Soil Guidance from Debbie Barnhizer, with the IDOH Commercial Plan Review Division with the intent to provide feedback and thoughts on the draft version of the document and to assist in finalizing the guidance for use for both residential and commercial.

**WASTEWATER MANAGEMENT COMMITTEE** (continued)

The Committee has been working on a conceptual design for a tri-fold brochure for homeowners with basic information on on-site sewage systems, their components, and use and care. The tri-fold brochure will be handed out at fairs and public events and be available to LHDs for distribution to homeowners.

Speakers for Fall Conference: Sara Heger, PhD, University of Minnesota, will be speaking at the fall conference in a plenary session and will cover two 45-minute sessions in the wastewater breakout sessions. Topics for Sara include Secondary Treatment: Soil absorption field downsizing and O&M requirements and Sampling for High Strength Waste.

Other possible speaker topics that were discussed:

1. Rule revision and impacts of HEA 1245
2. Steps to form a regional sewer district in Marshall County
3. Pumps in perimeter drains,
4. Mine soils
5. IDEM - mini treatment plants
6. Floodplains and wetlands
7. Pump Sizing
8. Ordinances and policies after 7/1/23
9. Self-cleaning toilets

The Committee is considering a fundraiser for use at conferences. Ideas are still being considered. The next meeting will be August 11, 2022, from 1 to 3 pm via MS Teams.

**GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE** (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck

The link to the remaining GPHC meetings is: <https://www.in.gov/health/about-the-agency/boards-and-commissions/gphc/> The Committee has four speakers confirmed for the Fall Conference.

**TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE** – Jennifer Heller

Jennifer reported the TAHP meeting was cancelled today. There is a slight change to Fall conference TAHP breakout session speakers, no large animal rescue, but now there will be a presentation by Diana Foster on the Resilience and Emotional Support Team (REST). There will still be a mushroom talk on possible poisonous mushrooms, and a Stop the Bleed training and Jason LeMaster will talk about Continuity of Operation (COOP) planning. The Committee will meet again August 12.

**WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE** – Jason Ravenscroft –NO REPORT

**SPRING CONFERENCE (2022)** – submitted by Krista Click

Krista reported that the approved slides of presentation from Spring Conference have been sent to Jason Ravenscroft to put on the website.

**FALL CONFERENCE (2022)** – Jennifer Heller

Rooms can now be reserved at the Abe Martin Lodge for the conference September 19-21<sup>st</sup> with the code; 0918EH. The first night will be billed right away but is refundable if needed. The title of the conference is “Environmental Health; Impact, Progress and Issue Mitigation in our World Today”. Committee reps are encouraged to get bios and headshots of speakers to Jennifer ASAP, needed by August 1. She also needs the **titles and times** for the speaker’s breakout session talks. She will send out a draft agenda shortly. The checking account is now set up for Fall Conference. Registration for the conference will be available shortly also. Jennifer would like the silent auction money raised this year to go to the Committees: Wastewater, TAHP, General Environmental and Food Protection. This money can aid in bringing quality speakers to committee events and conferences or used at the discretion of the Committee.

**FALL CONFERENCE (2023)** - Krista Click

Krista reported that Purdue University will not work for 2023 Fall Conference as dates are not available and only a limited amount of government rate hotel rooms available. She is currently looking at Convention Center in Muncie.

**STRATEGIC PLAN UPDATES** – Jason Ravenscroft –**NO REPORT**

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new business.

**CHAPTER REPORTS** (All Chapter Reports should be submitted to the Secretary in writing)

**NORTHWEST CHAPTER** – Karen Flanigan Teague – **NO REPORT**

**NORTHEAST CHAPTER** – Nicole Corwin

The Chapter met June 12 at the Observation Mound of Salamonie Dam in Wabash County. There were 19 members and 2 speakers in attendance. Amy Christiansen, Record Management liaison with Indiana Archives and Records Administration for Food Protection and General Environmental Health Programs, spoke on record retention. Larry Brown, Salamonie Lake U.S. Army Corps of Engineers, Chicago District, and colleague with the Mississinewa U.S. Army Corp of Engineers gave a great speech on dams, the history behind them, and how different events can affect the waterway.

During the business meeting portion of the meeting, it was determined that Northeast Chapter would like to sponsor a breakout secession for Fall Conference, and items to contribute were discussed. The next meeting will take place in September at the Fall Conference, and the Chapter’s program committee will meet sometime in August to begin planning for 2023.

**WABASH VALLEY CHAPTER** – Ed Norris

The last meeting was June 2 in Lebanon hosted by the Boone County Health Department. Their staff stepped up at the last moment when the original meeting plan fell through. Dave Ortel talked on challenging wastewater systems and Randy Waltz discussed emergency preparedness. The Chapter's next food inspector virtual training had to be moved to June 27 as there were too many conflicts on the original proposed date. An official announcement was sent with registration information.

**EAST CENTRAL CHAPTER** – Stephanie Cain – **NO REPORT**

**WEST CENTRAL CHAPTER** – Lisa Chandler for Sarah Dallas – **NO REPORT**

**SOUTHERN CHAPTER** – Karl Glaze -- **NO REPORT**

**SOUTHEASTERN CHAPTER** – Beth Bowlen – **NO REPORT**

**CENTRAL CHAPTER** – Reba Taylor-Hill

The last meeting was a virtual meeting on May 26. Kim Irwin, Administrator for the Indiana Public Health Association was the speaker. She discussed the Governors Public Health Commission (GPHC). She is providing a direct link between Public Health Workers and the Commission. Kim shared the current developments of the GPHC, with insight into the final recommendations, and she allowed time for the attendees to ask questions and give comments. The annual picnic is in Broad Ripple Park on August 25 from 11 to 1 pm. The next meeting is June 30 unless cancelled due to speaker availability.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Reba Taylor-Hill and passed unanimously. The meeting adjourned at 11:16 am.

Submitted by:

Lisa Chandler, Secretary  
Tami Barrett, Board Secretary