

Indiana Environmental Health Association, Inc. **Executive Board Meeting Minutes of the March 21, 2022 meeting (changed from March 18, 2022).**

NEXT MTG DATE: Friday, May 13, 2022 – 10:30 am

LOCATION: IDOH Building in Yoho and Via Microsoft Teams
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado
President and NEHA Liaison – Holley Rose*
President-Elect – Jennifer Heller*
Vice President – Krista Click*
Treasurer – Gretchen Quirk (2021/2022)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Sarah Dallas – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Flanigan – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners - Co-Chair, Wastewater Management Committee
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Jason Ravenscroft – Website Committee Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the March 21, 2022 Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 11:35 am by President Holley Rose.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – President* and NEHA Liaison
Jennifer Heller, President-Elect* and Chair, TAHP Committee
Krista Click, Vice President*
Gretchen Quirk – Treasurer (2021/2022)*
Catherine Hess – Auditor
Reba Taylor-Hill – Central Chapter Rep.*
Karl Glaze – Southern Chapter Rep*
Stephanie Cain – East Central Chapter*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Jason Ravenscroft – Membership Committee & Website Committee Chair
Kacie Schenck – General Environmental Health Services Committee Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Lynette Schrowe – IDEM Liaison
Kim Irwin – IPHA Liaison
Sharon Pattee – IDOH Liaison
LA Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – Past President and Awards Committee Chair
Lisa Chandler – Secretary*
Matthew Herrick – Auditor
Tara Renner – COPED Committee Chair
Mike Sutton – Nominations Committee Chair
Nicole Corwin – Northeast Chapter Rep.*
Karen Flanigan – Northwest Chapter Rep*
Lisa Harrison – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Mariah Allen – Food Protection Committee Co-Chair
Amanda Deering – IAFP Liaison
Denise Derrer – BOAH Liaison
Doug Mathis – NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the February 11, 2022 minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current February Budget Report

The BMO Harris Checking Account balance is \$11,000.49

The BMO Harris Savings Account balance is \$4,968.19

The Fall Conference Account balance is \$19,716.31 (March Bank Statement)

The Capital Fund (30-month CD) balance is \$30,149.91 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,468.19 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the February Treasurer's Report is filed subject to audit.

Gretchen reported she renewed the short-term (13-month) CD for 25 months. The long-term (60-month) CD expires in July. Gretchen is working on the 990-tax form that is due in May.

AUDITORS – Catherine Hess & Matthew Herrick

Catherine reported there are still a couple of sets of books that need to be audited.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – submitted by Denise Derrer (sent to Board on 3/21/22)

Highly Pathogenic Avian Influenza Update:

- Beginning in early February, the State Board of Animal Health (BOAH) has been responding to cases of highly pathogenic avian influenza (HPAI). A commercial turkey flock in Dubois County tested positive for the H5N1 virus. That finding sparked a cascade of response activities to protect Indiana's poultry industry and meet requirements by the US Department of Agriculture. In the weeks since, five more commercial turkey farms (a total of 6: 4 in Dubois County and 2 in Greene) have tested positive for H5N1.
- Currently, Indiana has gone just over two weeks without a new case. The HPAI-positive farms have been proceeding through a virus-elimination process and are showing great progress.
- Meanwhile, the HPAI virus continues to spread with more than 30 farms affected in 16 states.
- BOAH is posting updates to the situation online at: www.in.gov/boah. Anyone may sign up for text and/or email updates on the HPAI webpage.

Important Facts About HPAI:

- This virus does not present a food safety risk; eggs and poultry meat are safe to eat. As always, we advise consumers always to cook their egg and poultry products to a safe temperature of 165 degrees.
- BOAH is working with IDOH to ensure workers on affected poultry farms are educated about influenza-like illness. They are being contacted for tracking purposes post-exposure.
- Wild migratory waterfowl (geese, ducks, etc.) are a common source of HPAI viruses. Poultry owners are encouraged to limit contact between their poultry and wild birds. They should also practice good biosecurity to avoid introducing the disease into their flocks.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

NOTE: 2022 IAFP AEC will be held in-person in Pittsburgh, PA from July 31 to August 3.

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis

Doug reported the NACCHO AEC is July 19 to 21, 2022 in Atlanta, GA. The link for the AEC is www.naccho360.org/home.

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin

Kim reported the IPHA AEC is scheduled for April 19 and will be 5 hours of virtual presentations. The Governor's Public Health Commission will be working on recommendations at the April and May meetings.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Holley Rose (NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Holley reported the 2022 NEHA AEC will be held virtually and in-person in Spokane, Washington from June 28 through July 1, 2022.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

IDEM worked in cooperation with the Wabash County Health Department to collect access agreement from Wabash/LaFontaine residents. The purpose of the IDEM sampling event was to determine if there was impact to private drinking water wells from Treaty Creek.

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Sharon reported that she and Joe Rakoczy attended the Governor's Public Health Commission Listening Tour in Huntington and Joe provided testimony on behalf of IEHA. There are virtual CPO courses on April 12 and May 17. The IDOH Food Protection Division is hiring.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Lewis A. (LA) Brown

Lewis reported there is a town hall meeting scheduled for April 5 from 12 to 1 to get feedback from LHDs on what IOWPA can do to help them.

COMMITTEE REPORTS

AWARDS COMMITTEE – Jammie Bane – **NO REPORT**

NOTE: Deadline for Fall Conference Award nominations is July 15, 2022.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner – **NO REPORT**

NOTE: There is currently \$4,468.19 available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft

Jason reported there are currently 272 active members.

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the Spring Journal is finalized. The deadline for the summer Journal is the end of June.

FOOD PROTECTION COMMITTEE – submitted by JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

The last meeting was held on March 17 with 15 in attendance. There was a foodborne disease outbreak investigation tabletop exercise. There was discussion about fall conference speakers. The Committee fundraiser with Kroger is underway – anyone with a Kroger Plus Rewards membership can sign up with Kroger's Community Reward Program and the Committee will receive a quarterly percentage from the use of members Kroger cards. Future meeting dates are April 28 (Spring Conference), June 16, September 19 to 21 (Fall Conference) and November 17.

WASTEWATER MANAGEMENT COMMITTEE – Karl Glaze for Alice Quinn & Amanda Lahners - Co-Chairs

Karl reported the Committee met last week and continues work on guidance documents for the website.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck

Kacie reported the next meeting is scheduled for May 19. The Committee is working on Fall Conference concurrent session speakers.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

Jennifer reported the Committee provided the coffee breaks for the Verbal Judo class held in Nashville on March 15 & 16. The class was attended by 25 people from Brown County agencies, Madison County Health Department, Daviess County Health Department, Jackson County EMS, and the State Health Department.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Jason Ravenscroft

Jason reported he added the CPO trainings to the IEHA website so attendees could pay with a credit card. He will work on cleaning up the job postings.

SPRING CONFERENCE (2022) – Krista Click

Krista reported the Spring Conference will be held on April 28, 2022 at the Embassy Suites in Plainfield. There was discussion about the registration form.

FALL CONFERENCE (2022) – Jennifer Heller

Jennifer announced the Fall Conference dates are September 19, 20 & 21 at the Abe Martin Lodge in Nashville. Room costs are: \$79 for a cabin room; \$189 for a cabin suite; \$96 for deluxe room; \$189 for family cabin; \$79 for pet friendly room and \$96 for patio rooms. The Distillery tour is now set up for Tuesday night, with 2 buses taking participants to the Hard Truth Distillery and the Bear Wallow Distillery. Cost will be \$30 (on your own) and includes the bus ride, tastings at Bear Wallow and a shooter at Hard Truth. You can make your room reservations by calling 877-563-4371 and using the code of 0918EH for the lodge. Speakers are almost finalized. Reminder to all Chapter Reps to bring at least one door prize per Chapter and items for the Silent Auction which will be held on Monday, September 19. Jennifer is proposing the registration rates to be: \$250 Member, \$350 Non-member with free IEHA membership, \$150 daily for Monday and Tuesday and \$60 for Friday. Companions at \$150. Retired at \$150. Student \$150. The food costs are up of course so this essentially makes food half the cost of attendance for the members and non-members and evens out on the retired and students. For Park entry all with rooms will pay a one-time \$7 access fee then get in for free for the remainder of the time. People coming in just for the day will get a special pass. Room rental requires a one-day deposit on time of booking that can be refunded if the person does not attend. Sylvia Garrison and Jo Anne Shimek are working on a super golf outing/tournament at the local Salt Creek course on the Sunday.

STRATEGIC PLAN UPDATES – Jason Ravenscroft

Jason reported that he is meeting with students at the School of Public Health at IUPUI to talk about and gauge interest in an IEHA Student Chapter.

NOTE: The Strategic Plan has been posted to the website under “About IEHA”. The Strategic Plan Goals for 2022 are:

- 1) Increase the number of counties represented in IEHA by 10% (Membership Committee) (Jason is working on updating counties in the Membership database so we can contact those with no participating members)
- 2) Increase membership with younger professionals, with less than 5 years of experience, and students by 20% (Membership Committee)
- 3) Increase members with nationally recognized certifications by 10% (COPED) (Jason and Ellie are working on a survey monkey survey to send to all members)

OLD BUSINESS

NEW BUSINESS

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Flanigan – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin – **NO REPORT**

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the next meeting is scheduled for April 7 in Tippecanoe County at the Tippecanoe Battlefield Memorial. Ed will repeat what he presented at the 2021 Fall Conference on communication. The Chapter is working on two training programs for all members – April 12 will be farmers market training and June 14 will be a Foods 102 training.

EAST CENTRAL CHAPTER – Stephanie Cain

Stephanie reported the last meeting was February 24 in Shelbyville at Cagney's Pizza. There was a tour of the new Shelby County Health Department space they are getting ready to move into. There were 13 in attendance including two newer members from Wick's Pies coming all the way from Randolph County. There was lots of discussion about the organization and how the chapters operate, board appointments, conferences, officers, etc. The next meeting is scheduled for March 24 in Delaware County. There will be a panel presentation with the Muncie Building Commissioner, Indiana Civil Rights Commission and Adult Protective Services. Lunch and meeting will then follow at the Elm Street Brewing Company.

WEST CENTRAL CHAPTER – Krista Click for Sarah Dallas

Krista reported the last meeting was February 15 and Sharon Pattee, IDOH, presented on farmers markets and home-based vendors. 2022 Chapter Officers are: Devin Brennan, President; Sarah Dallas, Vice President & Chapter Rep; Lisa Chandler, Treasurer and Secretary; Brian Portwood, Food Protection; Paul Jump, GEHSC; Kristen Lien, WWMC; and Jeff Corder, TAHP.

SOUTHERN CHAPTER – Karl Glaze

Karl reported the next meeting is scheduled for May 22 in Oden at the Casa Sevilla Restaurant. Doug Ginder, IDOH, will talk about insects and there will be a representative from Infiltrator to talk about repairing septic tanks.

SOUTHEASTERN CHAPTER – Holley Rose for Beth Bowlen

The next meeting is scheduled for April 1 at the Clark County Health Department.

CENTRAL CHAPTER – Reba Taylor-Hill

Reba reported the last meeting was February 12 with 11 in attendance. There will be an annual outing this year at the Broad Ripple Park. The next meeting date is yet TBD.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned; it was seconded by Karl Glaze and passed unanimously. The meeting adjourned at 12:21 pm.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary