

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the October 21, 2022, meeting.

NEXT MTG DATE: Friday, November 10, 2022 – 11:00 am (updated date/time due to conflict on Holley's calendar)

LOCATION: IDOH Building in Larkin and Via Microsoft Teams
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Jammie Bane
President and NEHA Liaison – Holley Rose*
President-Elect – Jennifer Heller*
Vice President – Krista Click* - Andrew Pappas (2023)
Treasurer – Gretchen Quirk (2021/2022)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Sarah Dallas – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors – Doug Mathis (2023)
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners - Co-Chair, Wastewater Management Committee
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the October 21, 2022, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 2:04 pm by President Holley Rose.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – President* and NEHA Liaison
Krista Click, Vice President*
Andrew Pappas, Vice President (2023)
Karl Glaze – Southern Chapter Rep*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Sarah Dallas – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Sara Suisman – IPHA Liaison
Sharon Pattee – IDOH Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners – Wastewater Management Committee Co-Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – Past President and Awards Committee Chair
Jennifer Heller, President-Elect* and Chair, TAHP Committee
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2021/2022)*
Catherine Hess- Auditor
Matthew Herrick – Auditor
Mike Sutton – Nominations Committee Chair
Stephanie Cain – East Central Chapter*
Reba Taylor-Hill – Central Chapter Rep.*
Karen Teague – Northwest Chapter Rep*
Nicole Corwin – Northeast Chapter Rep.*
Tara Renner – COPED Committee Chair
Lynette Schrowe – IDEM Liaison
Amanda Deering – IAFP Liaison
Denise Derrer – BOAH Liaison
Kacie Schenck – General Environmental Health Services Committee Chair
Mariah Allen - Food Protection Committee Co-Chair
Doug Mathis – NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was not present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the August 12, 2022, minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **September** Budget Report

The BMO Harris Checking Account balance is \$ 9,880.95

The BMO Harris Savings Account balance is \$4,314.37

The Fall Conference Account balance is \$ _____

The Capital Fund (30-month CD) balance is \$30,209.62 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$3,814.37 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the September Treasurer's Report is filed subject to audit.

AUDITORS – Catherine Hess & Matthew Herrick – **NO REPORT**

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – submitted by Denise Derrer

The Meat and Poultry Inspection Division has a list of about 45 individuals/companies working to either expand an existing facility and/or start a new plant. The number of dairy farms under inspection continues to drop. Currently 701 farms are shipping milk state-wide. This is down 13 from the previous summer quarter. Highly pathogenic avian influenza (HPAI) continues to be an issue nation-wide, with 20 new cases in 10 states in the last week (thankfully not in Indiana).

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Sara Suisman

Sara reported that Kim Irwin is on sabbatical until 2023. The LHD Administrators 101 Toolkit is now available on-line on the IPHA website.

Also, here are a few ways to stay connected and engaged with IPHA all month long:

- ✓ If you are not already a member, [become a member today!](#) Did you know that the first year student memberships are free? By becoming a member of IPHA, you will be joining a network of other public health students and public health professionals across the state.
- ✓ Follow our social media accounts! We share a lot of information on [Facebook](#) and [Twitter](#).
- ✓ Sign up for our newsletter ([here](#)), and be sure to share it with fellow students, colleagues and friends.
- ✓ Check out our [upcoming events and committee meetings](#).
 - [Policy and Advocacy Committee](#) (third Wednesday of every month, 2-4 p.m.)
 - [Health Equity Action Team](#) (fourth Thursday of every month, 1:30-3 p.m.)

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Holley Rose
(NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Holley reported that NEHA is now accepting abstracts for 2023.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe
– NO REPORT

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Sharon reported that state salary adjustments will be received in November. The Food Protection staff have a staff meeting at the Abe Martin Lodge on October 31. The LHD Symposium is scheduled for October 26.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Lewis A.
(LA) Brown

L.A. reported that the IOWPA annual conference will be held in February 2023.

COMMITTEE REPORTS

AWARDS COMMITTEE – Jammie Bane – NO REPORT

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPED) – submitted by Tara Renner

Tara will not be able to continue as the COPED Chair in 2023. The Committee awarded a scholarship to Grace Bassett, IDOH, for her course at Purdue University. **NOTE:** There is \$3,814.37 currently available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft

Currently there are 373 paid active members.

NOMINATIONS COMMITTEE – Holley Rose for Mike Sutton – NO REPORT

Holley reported that Mariah Allen, Meijer, has announced that she would like to run for Vice President in 2023. Meijer has given their approval. Mike Sutton has been notified.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the next Journal is set for November release. Please send items by the end of October.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

JoAnn reported the next meeting is scheduled for November 17. An educational speaker is being confirmed.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quinn & Amanda Lahners
- Co-Chairs

Amanda reported the next meeting is scheduled for November 10. Election of 2023 officers will be held.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck – **NO REPORT**

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller – **NO REPORT**

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE – Jason Ravenscroft – **NO REPORT**

FALL CONFERENCE (2022) – Jennifer Heller – **NO REPORT**

NOTE: Outstanding checks are still being collected.

SPRING CONFERENCE (2023) – Andrew Pappas

Andrew is checking different venues. i.e. Valle Vista in Greenwood, IMMI Conference Center in Westfield, etc. The date for the Spring Conference is set for April 13, 2023.

FALL CONFERENCE (2023) - Krista Click

Krista reported the Fall Conference is set for September 25, 26 & 27, 2023 at the Horizon Convention Center in Muncie. Mike Mettler has agreed to be her treasurer.

STRATEGIC PLAN UPDATES – Jason Ravenscroft – **NO REPORT**

OLD BUSINESS

There discussion about IEHA applying to have Indianapolis host the NEHA AEC in 2025. JoAnn Xiong Mercado is working on survey questions to go to members to gauge interest and involvement. There was more discussion about survey questions.

Mariah Allen inquired whether IEHA had a Diversity, Equity & Inclusion Policy. She was not able to attend the October meeting for further discussion.

NEW BUSINESS

Jason Ravenscroft reported the Marion County Public Health Department applied for and received a CDC Tracking Grant Award and Project Overview. Jason will share additional information about this grant in the Journal and on the IEHA Facebook page.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin – **NO REPORT**

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the last meeting was October 6 at the Purdue Global Building in West Lafayette. There were 15 in attendance. The speaker was Allison Kingery, Assistant Managing Director, with the Purdue Food Science Institute and Managing Director with the new Food Entrepreneurship and Manufacturing Institute (FEMI). She explained how the FEMA can help food businesses test and evaluate new food products so they may be safely marketed. During the business meeting, dates and locations for the 2023 meeting were set. There was discussion about new vendors wanting to operate under the new HBV rule. Several members expressed interest in pursuing one or two new virtual training classes for spring of 2023. The next meeting is scheduled for December 8 in Tippecanoe County. Amy Irwin, new Administrator for the Tippecanoe County Health Department, may be the speaker covering her challenging life experiences helping others prior to coming to Indiana. This will also be the Chapter's annual community outreach project with Operation Toy Box that benefits children in need.

EAST CENTRAL CHAPTER – Stephanie Cain – **NO REPORT**

WEST CENTRAL CHAPTER – submitted by Sarah Dallas

Sarah reported the next meeting is planned for December 1. Currently, Kim Wolfla and Diana Peterson, IDOH will speak about their current roles with the IDOH.

SOUTHERN CHAPTER – Karl Glaze

Karl reported the 2023 Chapter officers will stay the same except for the Secretary who will be Shian'ah Cox. The Chapter is planning their fall meeting.

SOUTHEASTERN CHAPTER – Beth Bowlen

Beth reported their next meeting is scheduled for November 18 in Madison. There will be a speaker from Infiltrator Technologies and Doug Bentfield, Clark County Health Department, will also make a presentation about LHD Cores Services.

CENTRAL CHAPTER – Andrew Pappas and report submitted by Reba Taylor-Hill

Andrew and Reba reported that the next meeting is scheduled for October 27 via Teams. The speakers are the grant coordinators for Beat the Heat, a grant for Clarksville and Richmond to help plan for future heat emergency and climate change.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Krista Click and passed unanimously. The meeting adjourned at 2:45 pm.

Submitted by: Lisa Chandler, Secretary and Tami Barrett, Board Secretary