

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the February 17, 2023, meeting.

NEXT MTG DATE: Friday, March 17, 2023 – 10:30 am

LOCATION: IDOH Building in 3rd Floor Larkin Conference Room and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Holley Rose
President and NEHA Liaison – Jennifer Heller*
President-Elect – Krista Click*
Vice President – Andrew Pappas*
Treasurer – Gretchen Quirk* (2023/2024)
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Matt Baker – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Mandy Bales – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Doug Mathis – Auditors
Jennifer Asbury – Committee on Professional Education and Development (COPED)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn & Amanda Lahners – Co-Chairs, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
JoAnn Xiong Mercado & Abigail McInturff - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jeff Corder - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary (Until the cows come home)
Vacant – Parliamentarian

Minutes of the February 17, 2023, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:35 am by President Jennifer Heller.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – Past President, Awards Committee Chair & Southeastern Chapter Rep.
Jennifer Heller, President*
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2023/2024)*
Karl Glaze – Southern Chapter Rep* (Matt Baker – 2023)
Stephanie Cain – East Central Chapter*
Reba Taylor-Hill – Central Chapter Rep.*
Nicole Corwin – Northeast Chapter Rep.* (via phone)
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Abigail McInturff - Food Protection Committee Co-Chair
Jeff Corder – TAHP Committee Chair
Sharon Pattee – IDOH Liaison
Lynette Schrowe – IDEM Liaison
Denise Derrer – BOAH Liaison
Tami Barrett – Board Secretary

Those not attending:

Andrew Pappas, Vice President*
Krista Click, Vice President*
Matthew Herrick – Auditor
Jennifer Asbury – COPED Committee Chair
Jason Ravenscroft – Membership Committee & Website Committee Chair
Mandy Bales – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Karen Teague – Northwest Chapter Rep*
Mike Sutton – Nominations Committee Chair
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners – Wastewater Management Committee Co-Chair
Amanda Deering – IAFP Liaison
Kim Irwin/Sara Suisman – IPHA Liaison
Kacie Schenck – General Environmental Health Services Committee Chair
Doug Mathis – Auditor & NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Jennifer Heller asked for comments or corrections to the January 20, 2023, minutes. Krista Click stated that she attended the January meeting. Hearing no other corrections, Jennifer stated the minutes are accepted as amended.

TREASURER'S REPORT – Gretchen Quirk

Current **January** Budget Report

The BMO Harris Checking Account balance is \$7,853.14

The BMO Harris Savings Account balance is \$4,020.21

The Fall Conference Account balance is \$13,368.46

The Capital Fund (30-month CD) balance is \$30,240.02 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$3,520.21 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Gretchen reported she has set up on-line banking to save the Association \$36 per year for paper statements.

Jennifer Heller stated the January Treasurer's Report is filed subject to audit.

AUDITORS – Matthew Herrick & Doug Mathis – **NO REPORT**

NOTE: Tami will scan the Southern, NE and NW Chapter books to the auditors.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer

Denise reported that High-path avian flu continues to be an issue nationwide, but there are no new cases or quarantines currently in Indiana. We are still on alert for any reports. The state meat inspection program continues to be busy and are working with new start-up facilities, as well as a number that are expanding their operations. BOAH hired an animal welfare operations director last May. She pulled some figures for us since she started in this new position. We have received animal welfare calls from 86 of the 92 counties. Often times, BOAH does not have the authority to go out on neglect and abuse cases, because they are limited to pets/companion animals. Our director's job is to work with local authorities (animal control or county sheriff) to make sure cases are followed up at that level, where state law places the authority and jurisdiction. BOAH will go out to assist with a veterinary assessment, if requested, but cannot take action on the animals directly. Last year, BOAH staff did a collective 3500 hours of animal welfare work.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Jennifer Heller's membership is up to date. Krista Click's complimentary membership was processed for 2023. No cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2023 IEHA Delegate to IAFP)

NOTE: The IAFP AEC is July 16 to 19, 2023 in Toronto, Canada.

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin/Sara Suisman – **NO REPORT**

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jennifer Heller

(NOTE: Jennifer Heller's NEHA dues have been paid by the Brown County Health Department (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jennifer Heller is the 2023 IEHA Liaison to NEHA.)

Jennifer reported the NEHA AEC is July 31 to August 3, 2023, in New Orleans, Louisiana.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

Lynette reported that IDEM continues to collect samples in the public right of ways in the Martindale Brightwood area in Indianapolis as part of the America Lead Project. A few of the samples indicated an increase in levels above the standard residential standards in front of vacant lots. IDEM is sharing data with Paul Krievins and Grace Bassett, IDOH, on soil results and blood lead levels in this community.

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Sharon reported the IDOH is working on amendments to three on-site bills currently before the legislature. Environmental Public Health Division has a field staff vacancy. Food Protection Program is sponsoring a 2-day hands on special processing training at Ivy Tech in late May. There is a retail specialist vacancy in the Food Protection Program.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Karl Glaze
for Lewis A. (LA) Brown

Karl reported the IOWPA Board will meet on March 2, 2023 and will be voting on the representative to the IEHA Board.

COMMITTEE REPORTS

AWARDS COMMITTEE – Holley Rose

Holley reminded everyone that the Award nomination applications are due July 15, 2023. She is planning to draft an e-mail to the Chapter Reps to encourage all Chapters to submit at least one nomination for each award.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Jennifer Asbury –
NO REPORT

NOTE: COPEd available is \$3,520.21.

MEMBERSHIP COMMITTEE – submitted by Jason Ravenscroft

There are currently 387 active paid members and 101 members with pending renewals. The lapsed members who have not been active for two or more years have been archived. Five lapsed members renewed their memberships when we offered the pro-rated membership rate for 2023 that was effective until December 31, 2022.

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

PUBLICATIONS COMMITTEE – Ed Norris

Ed stated that the Spring Journal is close to being finalized and will be posted to the website.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Abigail McInturff – Co-Chairs

JoAnn and Abby reported the last meeting was February 16. There were 35 in attendance. Kelli Whiting, MCPHD, presented on the 2021 Lucas Oil food outbreak. The next meeting is tentatively set for June 22, 2023.

WASTEWATER MANAGEMENT COMMITTEE – Karl Glaze for Alice Quinn & Amanda Lahners - Co-Chairs

Karl reported the next meeting is March 2. The latest version of the septic rule is out for public comment.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – submitted by Kacie Schenck

The next meeting is scheduled for February 23.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jeff Corder

Jeff reported the Committee members toured the Indianapolis Airport Emergency Operations Center on February 15, 2023. The next meeting is tentatively set for March 23, 2023 and will be held virtually.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE – submitted by Jason Ravenscroft

Jason gave access to the TAHP page to Jeff Corder.

FALL CONFERENCE (2022) – Jennifer Heller

Jennifer reported the Fall Conference surplus is \$17,568.46. \$4,200 was sent to the Muncie Horizon Event Center to hold for the 2023 Fall Conference which left a \$13,368.46 surplus. Jennifer entertained a motion to give each Chapter \$400 for a total of \$3200. Karl Glaze made the motion, it was seconded by Gretchen Quirk and passed unanimously. Jennifer will write and mail the checks.

SPRING CONFERENCE (2023) – Andrew Pappas

Andrew reported the IEHA Spring Educational Conference is set for April 13, 2023, at The Garrison at Fort Benjamin Harrison State Park. The theme is lab Sciences for Environmental Public Health, focused on how data is a crucial step to getting quality outcomes. The event will begin at 8:45 am and conclude at 4:30 pm. Currently, topics are review of the L-SIP; panel discussion about blood lead detection and data; update to the Governor's PH Commission Workforce Development Plan; emerging science in food processing/packaging/contamination detection; review of lab sciences detecting at parts per trillion and what that means for the interaction of clinical health; and communicating PH as an economic development tool.

FALL CONFERENCE (2023) – Krista Click

Krista reported the IEHA Fall Educational Conference is set for September 25, 26 & 27, 2023, at the Horizon Convention Center in Muncie. Mike Mettler has agreed to be the treasurer. Brant Ricker will be DJ for Monday evening. Krista is reaching out to the Chapter Reps for speakers. The Save the Date on the website has hotel reservation information. She is working on an agreement with an overflow hotel.

STRATEGIC PLAN UPDATES – submitted by Jason Ravenscroft

Jason reported there has been no progress on goals #2 and #3. I'll blame the pandemic on #2 as the goal was to increase student engagement which was tough these last few years. One idea (that I still have) is to gauge interest in a student chapter, but the pandemic wasn't the time to try. There still may be some time to at least get some feedback from students if not having an in-person meeting this spring at a campus. I've made some contact with the Fairbanks School of Public Health about doing this but haven't taken any action beyond that. Goal #3 just really didn't get done. It is also pandemic related just because so many things took a back seat to other work, but no real reason we couldn't have done more to capture information about certifications and licenses members hold. Goal #1 was possibly, partially successful. Membership is a moving target and I should have queried the numbers before renewals took effect. In 2019 we had 73 counties represented by 387 active members. As of today, we have 70 counties represented by 324 active members, but if you include the 101 pending renewals (which would have been active members in the last two years at some point) we have 76 counties represented by 425 members. So by in large I think we have about the same county representation, maybe a few counties added. The time frame for the strategic plan was 2019-2022 so whether we continue with another update to the plan I leave to the current state officers.

OLD BUSINESS

Mariah Allen inquired whether IEHA had a Diversity, Equity & Inclusion Policy. This item is being tabled for a future meeting.

Jennifer asked that the Board members review the Association policies (Social Media Policy & Standing Committee Enhancement Fund) for discussion at the March meeting.

She updated the Membership Benefits information on the website and asked that Board members review the website for other information that might need to be streamlined or updated, i.e. Constitution and By-Laws, Strategic Plan, Code of Ethics, and Mission Statement.

NEW BUSINESS

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin

Nicole reported the last meeting was held on February 16, 2023, at the Dekalb County Office Building. There were 30 people in attendance. There were two guest speakers. Kris Thomas, City of Angola/Trine University MS4 Coordinator, spoke about stormwater/Ms4 relating to food establishments. Reba Wicker, Ag & Natural Resources/Community Development Extension Educator with Purdue Extension, spoke about Gardening for the Environment. During the business meeting a nomination and vote took place to elect Terra Malone with Adams County as the new Treasurer since Tami Hurlburt will retire next month. A motion was also made to consider purchasing a portable projector for the Chapter, the purchase is not to exceed \$500. The next meeting will take place in Elkhart County in March. The 2023 Chapter Officers are: Joe Rakoczy, President; Judy Fox, Vice President; Terra Malone, Treasurer; Rob DeBeck, Secretary; Nicole Corwin; Chapter Rep; Carrie Allen, Food Protection Committee Rep; Gary Chapple, Wastewater Management Committee; Lee Green, General Environmental Health Services Committee; and Dean Small, Terrorism and All-Hazards Preparedness.

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the last meeting was February 2, 2023, in Boone County. John Messenger, Lebanon Parks Department, was the speaker. The Chapter is preparing for another virtual training session on May 24 – more details to come. This training will be the next in the series of “Foods” training. There is discussion about adding another training with an environmental focus. The next meeting is scheduled for April 6, 2023, in the Logansport area.

EAST CENTRAL CHAPTER – Stephanie Cain

Stephanie reported the last meeting was January 27, 2023, at the Moon Drops Distillery in Fortville. There was a tour of the distillery and the storage facility. Lunch was held at Fox Garden. The next meeting is scheduled for February 24, 2023, in Rushville at the Fishmoon Brewery.

WEST CENTRAL CHAPTER – Lisa Chandler for Mandy Bales

Lisa reported the last meeting was February 16, 2023, at the Hendricks County Government Center in Danville. Steve Yeary, IDOH, spoke about LHD aquatic venue inspections. During the business meeting, it was approved to give a flat donation/sponsorship of \$500 toward the 2023 Fall Conference. There were 17 members in attendance and lunch was held at Frank’s Place. The next meeting will be held in June in Sullivan County.

SOUTHERN CHAPTER – Karl Glaze

Karl reported the next meeting is scheduled for February 28, 2023, in Bedford. There will be a speaker on the 8-1-1 system. The Chapter is working on a spring meeting so Sharon Pattee can update them on Home-Based Vendors, Farmers Markets, and the Food Code.

SOUTHEASTERN CHAPTER – Holley Rose for Beth Bowlen

Holley reported the Chapter is meeting on March 21, 2023. There will be a speaker covering the train derailment in Ohio.

CENTRAL CHAPTER – Reba Taylor-Hill

Reba reported the January 26, 2023, meeting was canceled so members could attend the Public Health Day at the State House.

Hearing no other business to come before the Board, Jennifer Heller entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Reba Taylor-Hill and passed unanimously. The meeting adjourned at 11:35 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary