

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the January 20, 2023, meeting.

NEXT MTG DATE: Friday, February 17, 2023 – 10:30 am

LOCATION: IDOH Building in Larkin Conference Room and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Holley Rose
President and NEHA Liaison – Jennifer Heller*
President-Elect – Krista Click*
Vice President – Andrew Pappas*
Treasurer – Gretchen Quirk* (2023/2024)
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Mandy Bales – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Doug Mathis – Auditors
Jennifer Asbury – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners - Co-Chair, Wastewater Management Committee
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison – Sara Suisman (2023)
JoAnn Xiong Mercado & Abigail McInturff - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jeff Corder - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary (Until the cows come home)
Vacant – Parliamentarian

Minutes of the January 20, 2023, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 11:00 am by President Jennifer Heller.

Those attending all or part of the in-person and virtual meeting:

Andrew Pappas, Vice President*
Jennifer Heller, President*
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2023/2024)*
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Karl Glaze – Southern Chapter Rep*
Stephanie Cain – East Central Chapter*
Reba Taylor-Hill – Central Chapter Rep.*
Nicole Corwin – Northeast Chapter Rep.*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Abigail McInturff - Food Protection Committee Co-Chair
Sara Suisman – IPHA Liaison
Lynette Schrowe – IDEM Liaison
Denise Derrer – BOAH Liaison
Tami Barrett – Board Secretary

Those not attending:

Holley Rose – Past President and Awards Committee Chair
Krista Click, Vice President*
Matthew Herrick – Auditor
Jennifer Asbury – COPED Committee Chair
Jason Ravenscroft – Membership Committee & Website Committee Chair
Mandy Bales – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Karen Teague – Northwest Chapter Rep*
Mike Sutton – Nominations Committee Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Sharon Pattee – IDOH Liaison
Jeff Corder – TAHP Committee Chair
Amanda Deering – IAFP Liaison
Kacie Schenck – General Environmental Health Services Committee Chair
Doug Mathis – Auditor & NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Jennifer Heller asked for comments or corrections to the December 16, 2022, minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **December** Budget Report

The BMO Harris Checking Account balance is \$1,970.91

The BMO Harris Savings Account balance is \$3,988.24

The Fall Conference Account balance is \$ _____

The Capital Fund (30-month CD) balance is \$30,240.02 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$3,488.24 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Gretchen reported she is working on state books for auditing.

Jennifer stated the December Treasurer's Report is filed subject to audit.

AUDITORS – Matthew Herrick & Doug Mathis – **NO REPORT**

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer

Denise will share a 2022 BOAH Year in Review document to be distributed to all Board members. This document contains updates on food safety (meat & poultry and dairy), animal health, preparedness, and animal care.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Jennifer Heller's membership is up to date. Krista Click's complimentary membership was processed for 2023. No cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2023 IEHA Delegate to IAFP)

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Sara Suisman

The LHD Administrators 101 Toolkit is now available on-line on the IPHA website. The next Policy and Advocacy Forum will feature Dr. Lindsay Weaver, CMO, IDOH on the Governor's Public Health Commission.

Also, here are a few ways to stay connected and engaged with IPHA all month long:

- ✓ If you are not already a member, [become a member today!](#) Did you know that the first year student memberships are free? By becoming a member of IPHA, you will be joining a network of other public health students and public health professionals across the state.
- ✓ Follow our social media accounts! We share a lot of information on [Facebook](#) and [Twitter](#).
- ✓ Sign up for our newsletter ([here](#)), and be sure to share it with fellow students, colleagues and friends.
- ✓ Check out our [upcoming events and committee meetings](#).
 - [Policy and Advocacy Committee](#) (third Wednesday of every month, 2-4 p.m.)
 - [Health Equity Action Team](#) (fourth Thursday of every month, 1:30-3 p.m.)

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jennifer Heller

(NOTE: Jennifer Heller's NEHA dues have been paid by the Brown County Health Department (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jennifer Heller is the 2023 IEHA Liaison to NEHA.)

Jennifer reported the NEHA AEC is July 31 to August 3, 2023, in New Orleans, Louisiana.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

Lynette reported that IDEM has collected additional samples in the public right of ways in the Martindale Brightwood area in Indianapolis as part of the America Lead Project. A few of the samples indicated an increase in levels above the standard residential standards in front of vacant lots.

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee – **NO REPORT**

NOTE: Jennifer Heller reported the septic rule is out for public comment. A public hearing is scheduled for February 2, 2023.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Lewis A. (LA) Brown

LA reported the IOWPA annual conference will be held February 6 to 8, 2023 in Indianapolis. IOWPA will host a town hall meeting on the new septic rule on January 24, 2023 at 7:30 pm.

COMMITTEE REPORTS

AWARDS COMMITTEE – Holley Rose – **NO REPORT**

NOTE: Award nomination applications are due July 15, 2023.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Jennifer Asbury – **NO REPORT**

NOTE: COPEd available is \$3,488.24.

MEMBERSHIP COMMITTEE – Jason Ravenscroft – **NO REPORT**

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

PUBLICATIONS COMMITTEE – Ed Norris

Ed asked that articles for the Spring Journal be submitted by the end of February 2023.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Abigail McInturff – Co-Chairs

The next meeting is scheduled for February 16 and will be both in-person and via Teams. Kelli Whiting, MCPHD, will be presenting on the 2021 Lucas Oil food outbreak.

WASTEWATER MANAGEMENT COMMITTEE – Karl Glaze for Alice Quinn & Amanda Lahners - Co-Chairs – **NO REPORT**

NOTE: Karl reported the next meeting is scheduled for March 2, 2023. There will be discussion on the septic rule opt-in and opt-out confusion.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck – **NO REPORT**

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jeff Corder

Jeff reported he is working on scheduling meetings and topics for 2023 and confirming Committee members. He is also recruiting a Vice Chair, Secretary and Treasurer for the TAHP Committee.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Jason Ravenscroft – **NO REPORT**

NOTE: Tami is sending updates as finalized to Jason for the website.

FALL CONFERENCE (2022) – Jennifer Heller

Jennifer reported there are still some outstanding checks to be collected. At this point it appears the surplus is \$13,368.46. She proposed that a portion of this surplus be designated to the Chapters in the amount of \$400 per Chapter. There was discussion and the Board asked that Gretchen review the Fall Conference books prior to the next meeting. Jennifer's proposal will be acted on at the February Executive Board meeting.

SPRING CONFERENCE (2023) – Andrew Pappas

Andrew reported the IEHA Spring Educational Conference is set for April 13, 2023, at The Garrison at Fort Benjamin Harrison State Park. The theme is Environmental Data for Decision-Making.

FALL CONFERENCE (2023) – Krista Click

Krista reported the IEHA Fall Educational Conference is set for September 25, 26 & 27, 2023, at the Horizon Convention Center in Muncie. Mike Mettler has agreed to be the treasurer. Brant Ricker will be DJ for Monday evening. Krista is reaching out to the Chapter Reps for speakers.

STRATEGIC PLAN UPDATES – Jason Ravenscroft – **NO REPORT**

OLD BUSINESS

Mariah Allen inquired whether IEHA had a Diversity, Equity & Inclusion Policy. She was not able to attend the November or December meetings, so this item is being tabled for a future meeting.

NEW BUSINESS

There was discussion about the appropriate standard operating procedure when an IEHA member passes away. The Board agreed that a card from the Board is appropriate.

Jennifer Heller reported that Public Health Day at the State House is on January 26 from 11:00 am to 1:00 pm. Wear blue and gold to show your support for public health. Speakers include Eric Holcomb, Governor; Dr. Kristina Box; former State Health Commissioner, Dr. Judy Monroe; former Senator Luke Kenley; and former Congresswoman Susan Brooks. She asked the Board if there was any objection to her signing the letter of support for public health, along with many other organizations. There were no objections.

Jennifer asked that the Chapter Reps read the Association By-Laws so they are familiar with their duties and responsibilities.

Jennifer also stated that according to the By-Laws the Board should review all Association policies once every two years.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – submitted by Karen Teague

Karen reported the next meeting is scheduled for February 23, 2023 in St. Joseph County and will have both an in-person and virtual option.

NORTHEAST CHAPTER – submitted by Nicole Corwin

Nicole reported the Chapter met on January 19 at the Pickle Lounge in Blackford County. There were 23 in attendance. Tami Hurlburt, Huntington County and Chapter Treasurer is retiring in March but will continue as Chapter Treasurer for now. The speakers were Kevin Whitesel, Code Official with the Office of State Fire Marshal and Dr. Elsayed Zahran with Ball State University and topics were Food Service Exhaust Hood Systems and PFAS and their Remediation, respectively. The next meeting is scheduled for February 16, 2023, in DeKalb County.

WABASH VALLEY CHAPTER – submitted by Ed Norris

Ed reported the Chapter has not met since the last Executive Board meeting. The next meeting is scheduled for February 2, 2023, in Boone County. More details to come. Chapter members are preparing for another virtual training session sometime in May.

EAST CENTRAL CHAPTER – submitted by Stephanie Cain

Stephanie reported the Chapter has not met since the last Executive Board meeting. The next meeting is scheduled for January 27, 2023, at the Moon Drops Distillery in Fortville.

WEST CENTRAL CHAPTER – submitted by Lisa Chandler for Mandy Bales

Lisa reported the next meeting is scheduled for February 16, 2023, at the Hendricks County Government Center in Danville. Steve Yeary, IDOH, will be speaking about pools.

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SOUTHERN CHAPTER – submitted by Karl Glaze

Karl reported the next meeting will be scheduled in February or March, 2023. There will be a speaker on the 8-1-1 system.

SOUTHEASTERN CHAPTER – submitted by Beth Bowlen – **NO REPORT**

CENTRAL CHAPTER – submitted by Reba Taylor-Hill

Reba reported the January, 2023, meeting was canceled so members could attend the Public Health Day at the State House.

Hearing no other business to come before the Board, Jennifer Heller entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned; it was seconded by Karl Glaze and passed unanimously. The meeting adjourned at 11:45 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary