

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the January 19, 2024, meeting.

NEXT MTG DATE: Friday, February 16, 2024 – 10:30 am

LOCATION: IDOH Building in 3<sup>rd</sup> Floor Yoho Board Room and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary  
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Jennifer Heller  
President and NEHA Liaison – Krista Click\*  
President-Elect – Andrew Pappas\*  
Vice President – Zak McKinley\*  
Treasurer – Gretchen Quirk\* (2023/2024)  
Secretary – Lisa Chandler\*

**CHAPTER REPRESENTATIVES**

Reba Taylor-Hill – Central Chapter \*  
Matt Baker – Southern Chapter\*  
Beth Bowlen – Southeastern Chapter \*  
Allison McCarty – West Central Chapter\*  
Ed Norris – Wabash Valley Chapter \*  
Nicole Corwin – Northeast Chapter\*  
Stephanie Cain – East Central Chapter \*  
Karen Teague – Northwest Chapter \*

**OTHERS**

Doug Mathis & Shalei Hunt – Auditors  
Jennifer Asbury – Committee on Professional Education and Development (COPED)  
Lynette Schrowe – IDEM Liaison  
Jason Ravenscroft – Membership Committee & Website Committee Chair  
Ed Norris – Publications Committee Chair  
Mike Sutton – Nominations Committee Chair  
Amanda Deering – International Association for Food Protection (IAFP) Liaison  
Alice Quinn & Amanda Lahners – Co-Chairs, Wastewater Management Committee  
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison  
Sharon Pattee – Indiana Department of Health (IDOH) Liaison  
Denise Derrer – Board of Animal Health (BOAH) Liaison  
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison  
Kim Irwin - Indiana Public Health Association (IPHA) Liaison  
Sarah Dallas & Mariah Allen - Co-Chairs - Food Protection Committee  
Kacie Schenck – General Environmental Health Services Committee Chair  
Jeff Corder - Terrorism and All-Hazards Preparedness Chair  
Tami Barrett – Board Secretary  
Vacant – Parliamentarian

Minutes of the January 19, 2024, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:30 am by President Krista Click.

Those attending all or part of the in-person and virtual meeting:

Krista Click, President & NEHA Liaison\*  
Andrew Pappas, President-Elect\*  
Zak McKinley, Vice President\*  
Lisa Chandler – Secretary\*  
Gretchen Quirk – Treasurer (2023/2024)\*  
Stephanie Cain – East Central Chapter\*  
Reba Taylor-Hill – Central Chapter Rep.\*  
Nicole Corwin – Northeast Chapter Rep.\* (via phone)  
Matt Baker – Southern Chapter Rep\*  
Allison McCarty – West Central Chapter Rep.\*  
Ed Norris – Wabash Valley Chapter Rep.\* & Publications Committee Chair  
Jason Ravenscroft – Membership Committee & Website Committee Chair  
Sarah Dallas, Co-Chair - Food Protection Committee Co-Chair  
Kacie Schenck – General Environmental Health Services Committee Chair  
Jeff Corder – TAHP Committee Chair  
Doug Mathis – Auditor & NACCHO Liaison (via phone)  
Illiana Enriquez – Indiana Public Health Association (IPHA)  
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison  
Tami Barrett – Board Secretary

Those not attending:

Jennifer Heller – Past President & Awards Committee Chair  
Shalei Hunt – Auditor  
Karen Teague – Northwest Chapter Rep\*  
Beth Bowlen – Southeastern Chapter Rep.\*  
Mariah Allen - Food Protection Committee Co-Chair  
Amanda Lahners – Wastewater Management Committee Co-Chair  
Sharon Pattee – IDOH Liaison  
Lynette Schrowe – IDEM Liaison  
Jennifer Asbury – COPED Committee Chair  
Mike Sutton – Nominations Committee Chair  
Amanda Deering – IAFP Liaison  
Denise Derrer – BOAH Liaison  
Alice Quinn – Wastewater Management Committee Co-Chair

\*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

**SECRETARY'S REPORT** – Lisa Chandler/Tami Barrett

Krista Click asked for comments or corrections to the December 15, 2023, minutes. Hearing none, she stated the minutes are accepted as presented.

**TREASURER'S REPORT** – Gretchen Quirk

Current **December** Budget Report

The BMO Harris Checking Account balance is \$17, 648.78.

The BMO Harris Savings Account balance is \$4,089.79.

The Fall Conference Account balance is \$ \_\_\_\_\_

The Capital Fund (30-month CD) balance is \$30,360.92 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$3,589.79 (*which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction*)

Krista Click stated the December Treasurer's Report is filed subject to audit.

Gretchen reported she mailed Tami's W2 form.

**AUDITORS** – Doug Mathis & Shalei Hunt

Doug reported he has a couple of Chapter books to audit. He will contact others to get them submitted sooner than later. Gretchen reported she e-mailed the state books for auditing.

**LIAISON REPORTS**

**BOARD OF ANIMAL HEALTH (BOAH) LIAISON** – Denise Derrer – **NO REPORT**

**INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON** – Amanda Deering – **NO REPORT** (NOTE: Jennifer Heller's membership is up to date. Krista Click is a current member. The 2024 complimentary membership was processed for JoAnn Xiong Mercado. No cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2024 IEHA Delegate to IAFP)

**NOTE:** IAFP AEC will be in Long Beach, California from July 14 to 17, 2024. Scholarships are available to attend the AEC. Tami reported the IAFP Annual Report has been submitted.

**NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON** – Doug Mathis

Doug reported the NACCHO AEC will be in Cleveland, Ohio from March 25 to 28, 2024. Early bird registration is available until the end of January.

**INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON** – Illiana Enriquez for Kim Irwin/Sara Suisman

Illiana reported that the IPHA Policy and Advocacy Showcase to plan for the upcoming Legislative Session is scheduled for January 31, 2024, from 2 to 4. She will add the link to join in the Teams chat.

**NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON** – Krista Click  
(NOTE: Krista Click is a current NEHA member (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Krista Click is the 2024 IEHA Liaison to NEHA.)

Krista reported the NEHA AEC is scheduled for July 15 to 18, 2024 in Pittsburgh, PA. Hendricks County is paying for her to attend. Jennifer Heller has been asked to present a session.

**INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON** – submitted by Lynette Schrowe

Lynette reported that US EPA dropped the lead clean-up level for residential properties in soil from 400 parts per million to 200 parts per million effective immediately. IDEM and EPA are working through the application of their new policy with a focus on how it affects previous remediation projects.

**INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON** – submitted by Sharon Pattee – **NO REPORT**

**INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON** – Karl Glaze

Karl reported the IOWPA Annual Meeting will be on February 20 & 21, 2024 at the Hendricks County Fairgrounds. Registration link is on the IOWPA website.

## **COMMITTEE REPORTS**

**AWARDS COMMITTEE** – Jennifer Heller – **NO REPORT**

NOTE: Award nomination applications are due July 15, 2024.

**COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPED)** – submitted by Jennifer Asbury

The current COPED available is \$3,589.79. Kacie Schenck has been approved for a COPED scholarship for \$145 the Indiana Vector Control Association meeting registration.

**MEMBERSHIP COMMITTEE** – Jason Ravenscroft

Jason reported there are currently 193 active members. He has updated the student membership requirements on the website. There was discussion about honorary members. Tami will send Jason the current list of honorary members.

**NOMINATIONS COMMITTEE** – submitted by Mike Sutton

Nominations for 2025 officers are due before the 2024 Spring Conference.

**PUBLICATIONS COMMITTEE** – Ed Norris

Ed reported the deadline for articles for the Spring Journal is March 1, 2024.

**FOOD PROTECTION COMMITTEE** – Sarah Dallas & Mariah Allen – Co-Chairs

Sarah reported the next meeting is scheduled for March 21, 2024. There will be presentations on Farmers Markets, Home Based Vendors, Mobiles and Temporaries.

**WASTEWATER MANAGEMENT COMMITTEE** – Alice Quinn & Amanda Lahners - Co-Chairs – **NO REPORT**

**GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE** (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck

Kacie reported the last meeting was held January 18, 2024, and Erin Elam, IDOH Office of Legal Affairs, presented on the legislative process. The legislative report has been sent to Jason to post to the website. Please keep an eye on HB 1352 as it will affect local health departments. The next meeting is scheduled for March 21, 2024, and will be via Teams.

**TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE** – Jeff Corder

Jeff reported the last meeting was held on December 13, 2023, at 10:00 am via Teams. The Department of Homeland Security is planning for the April 8, 2024, total solar eclipse. There will be traffic congestion issues across the state. Psychological First Aid Training will roll-out again in 2024. The University of Tennessee will be bringing back the course PER410: Enhancing Planning, Preparedness and Response to Pandemics and Other Large-Scale Public Health Emergencies to the MADE Center in Plainfield on March 14 & 15, 2024. The Committee will be touring the State Emergency Operation Center and meeting with Director Joel Thacker on February 28, 2024.

**WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE)** – Jason Ravenscroft

Jason reported the legislative document has been posted to the website under Member Resources, Track Legislation. The list of 2024 Chapter and State Officers and President's Message has been posted to the website.

**FALL CONFERENCE (2023)** – Krista Click

Krista reported that IPHA paid Fall Conference registration fees twice so we will be refunding them \$275. This will bring the total Fall Conference surplus to \$780.07.

**SPRING CONFERENCE (2024)** – Zak McKinley

Zak reported the Spring Conference will be held at Valle Vista in Greenwood on April 25, 2024. He is finalizing the registration form and will send to Tami for distribution. Tami reported the Department of Health LHD Spring Symposium is now scheduled for April 10, 2024.

**FALL CONFERENCE (2024)** – Andrew Pappas

Andrew reported the Fall Conference will be held at the Monroe Convention Center in Bloomington. The conference dates are September 23 to 25, 2024. He is working on hotel reservation information for distribution.

## **OLD BUSINESS**

Krista asked Board members for their thoughts on the information distributed about rules around lobbying and advocacy during the legislative session. There was some discussion. Krista will contact Jennifer Heller to get more information on how she wanted the Board to proceed.

## **NEW BUSINESS**

Tami reported she purchased a new Eco Printer as the old one purchased by IEHA stopped working. She requested permission to recycle the old printer and cartridges. The Board approved this request. When Tami retires, she will keep the printer.

## **CHAPTER REPORTS** (All Chapter Reports should be submitted to the Secretary in writing)

### **NORTHWEST CHAPTER** – submitted by Karen Teague

Karen reported the next meeting is scheduled for March 21, 2024, in La Porte County at the La Porte Health Foundation. IDEM will provide the “What’s in My Neighborhood” demonstration.

### **NORTHEAST CHAPTER** – Nicole Corwin

Nicole reported the last meeting was held January 18, 2024, at the Miami County Health Department. There were approximately 20 members and 2 guests in attendance. The speakers were Sharon Wilson, Certified Thermographer and her topic was Air Pollution and Health Affects from Oil and Gas Production and Caitlin Mark, IDOH Epidemiologist and her topic was Foodborne Illness Investigations. There was a business meeting held during lunch. The Chapter voted to purchase a new HDMI cord for presenters. Donations were taken for the Miami County Indiana Helping Hands. The next meeting is scheduled for February 15, 2024, at the St. James Restaurant in Noble County.

### **WABASH VALLEY CHAPTER** – Ed Norris

Ed reported the next meeting is scheduled for February 1, 2024, at the Boone County Health Department. Erik Ohannesian, IDOH Epidemiologist, will speak about rabies.

### **EAST CENTRAL CHAPTER** – Stephanie Cain

Stephanie reported the next meeting is scheduled for January 25, 2024, at the DePot Restaurant in Hancock County at 11:00 am. Victoria Zezula, IDEM will provide the “What’s in My Neighborhood” demonstration.

### **WEST CENTRAL CHAPTER** – Allison McCarty

Allison reported the next meeting is scheduled for February 15, 2024, at the Hendricks County Government Center. Kalina Chew, Studio K Microblading, will speak about microblading and permanent/semi-permanent make-up. Chris Taylor and Matt Vermillion from Ink Therapy will speak about tattooing, piercing and equipment.

### **SOUTHERN CHAPTER** – Matt Baker

Matt reported the Southern Chapter met jointly with the Southeastern Chapter on November 30, 2023, at the Clifty Falls State Park. Speakers were Michelle Matern (Regional PH Administrators Roles), Sharon Pattee (Food Sanitation) and Julia Hayes (Holding Tank Rules).

**SOUTHEASTERN CHAPTER** – Beth Bowlen – **NO REPORT**

**CENTRAL CHAPTER** – Reba Taylor-Hill

Reba reported the last meeting was held on December 13, 2023, at the IDEM Shadeland Offices. There were 12 in attendance. This was the Chapter holiday gathering. Myra McShane, IDEM Emergency Response Team, presented an overview of the IDEM Emergency Response Program. The next meeting is scheduled for February 22, 2024, at the Hamilton County Health Department in Noblesville. Stop the Bleed and Narcan Training will be provided.

Hearing no other business to come before the Board, Krista Click entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned so she can eat lunch, it was seconded by Ed Norris and passed unanimously. The meeting adjourned at 11:10 am.

Submitted by:

Lisa Chandler, Secretary  
Tami Barrett, Board Secretary