

**NOTE: These minutes will not be officially approved until the 2014 Fall Educational Conference business meeting.**

Minutes of the April 22, 2014 Indiana Environmental Health Association, Inc. Annual Spring Educational Conference Business Meeting. The business meeting was called to order at 11:15 am by President –Elect Denise Wright.

**SECRETARY’S REPORT** – Kelli Whiting/Tami Barrett

Kelli Whiting asked for corrections and/or additions to the September 14, 2013 Annual Fall Educational Conference minutes. Hearing none she stated that the March minutes are accepted as presented.

**TREASURER’S REPORT** – Jennifer Warner

**Current February Budget Report (submitted by Jennifer Warner)**

The BMO Harris Checking Account balance is \$18,224.48

The Operations (Indiana Members) Savings Account balance is \$85.88

The MM/Equipment & Contingency Fund Account Total balance is \$40,233.89

The MM/Equipment & Contingency Funds Principle balance is \$21,933.87

The MM/Equipment & Contingency Funds Available balance is \$819.87

The COPED Principle Account balance is \$15,571.25

The COPED Available balance is \$1,908.92 (*which includes interest from \$10,000 CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, \$1,215 donation from the 2007 budget, \$634.50 from 2008 Fall Conference silent auction and all interest from the Beacon Savings Account as of 6/24/11 – to be added before Spring and Fall Conferences, \$1,238 donation from 2011 Fall Conference Silent Auction, \$1,200 donation from 2012 Fall Conference Silent Auction*)

Denise Wright stated the February Treasurer’s Report is filed subject to audit.

Jennifer announced the Association has hired someone to prepare most of the tax forms.

**AUDITORS** – Gary Chapple and Tara Renner

Tara reported that all Chapter books have been audited. The 2013 Fall Conference books still need to be audited.

**COMMITTEE REPORTS**

**AWARDS COMMITTEE** – Christine Stinson

The deadline for award applications is July 15, 2014. The Awards Committee updated some of the nomination applications and the Board has reviewed and approved them. The updated forms are posted to the website. Christine reported that Helen Scheibner, Life member of the Association and the Director of the Indiana Association of Public Health Physicians and State Association of City and County Health Offices, passed away.

**COMMITTEE ON PROFESSIONAL AND EDUCATIONAL DEVELOPMENT (COPED) COMMITTEE** – Todd Webb

NOTE: Currently, there is \$1,908.92 available for Scholarships.

**MEMBERSHIP COMMITTEE** – Margaret Voyles

Currently there are 223 paid active members; 22 of the 223 are new members and there are 7 Sustaining members.

Minutes of the April 22, 2014  
IEHA Spring Conference Business Meeting  
Page Two

**NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON** – Mike Mettler – **NO REPORT**

(NOTE: 2014 Membership for Mike Mettler has been processed (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Mike Mettler is the 2014 Liaison to NEHA.)

NOTE: The 2014 NEHA AEC is July 7 to 10 in Las Vegas, Nevada. Mike is attending this meeting. The 2015 NEHA AEC will be in Orlando, Florida.

**INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON** – David Tharp, Executive Director for IAFP for Katie Clayton

(NOTE: 2014 Membership for Mike Mettler has been processed (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Katie Clayton is the 2014 IEHA Delegate to IAFP.)

The IAFP AEC is scheduled for August 3 to 6, 2014 at the Indianapolis Convention Center. As the Local Arrangements Committee IEHA needs to assemble 2,700 welcome bags. IEHA is also responsible for arranging donations of dairy foods to be distributed in the exhibit hall during the meeting (milk and ice cream). IEHA also needs to arrange for volunteers to help with many aspects of the conference. Volunteers are then able to attend portions of the conference. IEHA will receive \$8,000 from IAFP to help with packet stuffers, etc.

**NOMINATIONS COMMITTEE** – Mike Sutton

The following were nominated for 2015 State Officers at the Spring Conference:

Vice President (Patty Nocek) – No nominations from the floor and the nominations were closed.

Secretary (Kelli Whiting) – No nominations from the floor and the nominations were closed.

Treasurer for 2015/16 - no nominees or nominations from the floor. If you are interested in running for Treasurer, please send nominations to Mike Sutton at [msutton@idem.in.gov](mailto:msutton@idem.in.gov).

Auditors (Tara Renner, Gary Chapple and Amanda Lahners) – No nominations from the floor and nominations were closed. Ballots will be sent prior to the Fall Conference to vote for two of the three Auditors.

**PUBLICATIONS COMMITTEE** – Ed Norris

The Spring Journal is posted to the website. The deadline for articles for the Summer Journal is July 15.

**FOOD PROTECTION COMMITTEE** – submitted by Sylvia Garrison and Ann Applegate – Co-Chairs

The next meeting is May 9 from 10:00 to 12:00 at the IDEM Shadeland office. The speaker is Jodee Ellett, Purdue Extension Office and her topics will be farm to school initiative, farmers markets, food hubs, preserving the harvest, etc.

**WASTEWATER MANAGEMENT COMMITTEE** – Denise Wright for Gary Chapple

The next meeting is May 8 at the IDEM Shadeland Office from 1:00 to 3:00 pm. The Committee is working on soil interpretation guidelines.

**GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE** (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Jason Ravenscroft

The next meeting is May 14 at 10:00 am at the ISDH Shadeland Office at 11:00 am. Jason explained that the Committee has absorbed the Safe Water Committee and the Legislative Liaison duties.

**TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE** – Jennifer Heller and Jason LeMaster - Co-Chairs – **NO REPORT**

The next meeting is May 15 prior to the IEHA Executive Board meeting at the ISDH building. The Committee is co-sponsoring a Highway/Road Safety in Parking training session and Railroad training on derailments and response.

**INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON** – Mike Sutton – **NO REPORT**

**INDIANA PUBLIC HEALTH ASSOCIATION (IPHA)** – Rachel Fuhr – **NO REPORT**

**INDIANA STATE DEPARTMENT OF HEALTH (ISDH) LIAISON** – Mike Mettler/Denise Wright – **NO REPORT**

**BOARD OF ANIMAL HEALTH (BOAH) LIAISON** – Dr. Jim Hollis – **NO REPORT**

**INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON** – Alice Quinn – **NO REPORT**

**INDIANA PUBLIC HEALTH TRAINING CENTER** – Kate Nicholson Johnson – **NO REPORT**

**INFORMATION TECHNOLOGY (IT) COMMITTEE** – Mike Mettler – **NO REPORT**

**POLICY COMMITTEE** – Joshua Williams – **NO REPORT**

**NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) & STATE ASSOCIATION OF COUNTY & CITY OFFICIALS (SACCHO) LIAISON** – Joshua Williams – **NO REPORT**

**FALL CONFERENCE (2014)** – Denise Wright

Denise reported that the 2014 Fall Educational Conference will be held on September 22, 23 & 24 at the Belterra Hotel, 777 Belterra Drive, Florence, Indiana. Rooms will be \$79 per night. The Save the Date info is included in the packets and posted to the website with the number to call for reservations.

**OLD BUSINESS**

**NEW BUSINESS**

There was a drawing at 8:55 am for a complimentary one night's stay and 18-holes of golf at Belterra. The winner of the drawing is Tami White, Delaware County Health Department.

**CHAPTER REPORTS** (All Chapter Reports should be submitted to the Secretary in writing)

**NORTHWEST CHAPTER** – submitted by Patty Nocek

The next meeting is May 3 and will be the Highway Clean-up Project.

**NORTHEAST CHAPTER** - submitted by Patrick Sovinski

The last meeting was April 15 in Whitley County. The speakers were Gary Chapple (Allen County), Beth Flesher (Department of Education) and Scott Wagner (ISDH). Their topics were Swimming Pool & Spa Program, School Nutrition, and Weights and Measures, respectively. The next meeting is scheduled for May 15 in Allen County.

**WABASH VALLEY CHAPTER** – submitted by Ed Norris

The Chapter meets six times a year at various locations around the area with a variety of interesting tours and speakers. The next meeting is June 4 at the Tippecanoe County Extension Office in Lafayette. The Chapter Food Safety class for inspectors is May 20. See Jennifer Asbury or me for information.

**EAST CENTRAL CHAPTER** – submitted by Stephanie Cain

The last meeting was March 27 in Hancock County at Montana Mike's. The speakers were Steve Yearly and Brent Wakeland, ISDH and the topic was swimming pool inspections and laws. There were 26 in attendance. The next meeting is scheduled for May 29 in Madison County.

**WEST CENTRAL CHAPTER** – submitted by for Lisa Harrison – **NO REPORT**

**SOUTHERN CHAPTER** – submitted by Jennifer Heller

The next meeting is May 13 in Huntingburg. Bryan Price, ISDH, will present on mosquitoes. There will be a tour of a turkey processing plant.

**SOUTHEASTERN CHAPTER** – submitted by Todd Webb

The last meeting was March 14. There was a presentation about and tour of S & M Precast. The business meeting was held at the El Nopal Mexican Restaurant.

Minutes of the April 22, 2014  
IEHA Spring Conference Business Meeting  
Page Five

**CENTRAL CHAPTER** – submitted by Reba Taylor-Hill

The next meeting is scheduled for May 22 at the Johnson County Health Department. Larry Lobdell, Marion County Health Department, will talk about bed bugs.

Denise Wright entertained a motion to adjourn the meeting. David Ortel moved that the meeting be adjourned; it was seconded by Larry Beard and passed unanimously. The meeting adjourned at 12:03 pm.

Submitted by: Kelli Whiting, Secretary  
Tami Barrett, Board Secretary