

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the February 16, 2024, meeting.

NEXT MTG DATE: Friday, March 15, 2024 – 10:30 am

LOCATION: IDOH Building in 3rd Floor Yoho Board Room and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Jennifer Heller
President and NEHA Liaison – Krista Click*
President-Elect – Andrew Pappas*
Vice President – Zak McKinley*
Treasurer – Gretchen Quirk* (2023/2024)
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Matt Baker – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Allison McCarty – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Doug Mathis & Shalei Hunt – Auditors
Jennifer Asbury – Committee on Professional Education and Development (COPED)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn & Amanda Lahners – Co-Chairs, Wastewater Management Committee
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Sarah Dallas & Mariah Allen - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jeff Corder - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the February 16, 2024, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:30 am by President Krista Click.

Those attending all or part of the in-person and virtual meeting:

Jennifer Heller – Past President & Awards Committee Chair
Krista Click, President & NEHA Liaison*
Andrew Pappas, President-Elect*
Zak McKinley, Vice President*
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2023/2024)*
Stephanie Cain – East Central Chapter*
Reba Taylor-Hill – Central Chapter Rep.*
Nicole Corwin – Northeast Chapter Rep.* (via phone)
Allison McCarty – West Central Chapter Rep.*
Karen Teague – Northwest Chapter Rep*
Beth Bowlen – Southeastern Chapter Rep.*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Sharon Pattee – IDOH Liaison
Mike Sutton – Nominations Committee Chair
Sarah Dallas, Co-Chair - Food Protection Committee Co-Chair
Fatma Yousif for Kim Irwin – Indiana Public Health Association (IPHA)
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Tami Barrett – Board Secretary

Those not attending:

Matt Baker – Southern Chapter Rep*
Shalei Hunt – Auditor
Mariah Allen - Food Protection Committee Co-Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Jennifer Asbury – COPED Committee Chair
Jeff Corder – TAHP Committee Chair
Doug Mathis – Auditor & NACCHO Liaison
Kacie Schenck – General Environmental Health Services Committee Chair
Amanda Deering – IAFP Liaison
Denise Derrer – BOAH Liaison
Alice Quinn – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Krista Click asked for comments or corrections to the January 19, 2024, minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **January** Budget Report

The BMO Harris Checking Account balance is \$19,558.58.

The BMO Harris Savings Account balance is \$3,972.39.

The Fall Conference Account balance is \$ _____

The Capital Fund (30-month CD) balance is \$30,360.92 **(as of January 2021 is now a 13-month CD)**

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$3,472.39 *(which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)*

Krista Click stated the January Treasurer's Report is filed subject to audit.

Gretchen reported the short-term CD expires in March. She will check with the bank to see what options are available. Gretchen needs income and expenses from the 2023 Fall Conference and other Committees in March for tax forms.

AUDITORS – Doug Mathis & Shalei Hunt – **NO REPORT**

NOTE: Gretchen reported she e-mailed the state books for auditing. Food Protection Committee and the West Central Chapter books have been e-mailed for auditing as well.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer – **NO REPORT**

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Jennifer Heller's membership is up to date. Krista Click is a current member. The 2024 complimentary membership was processed for JoAnn Xiong Mercado. No cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2024 IEHA Delegate to IAFP)

NOTE: IAFP AEC will be in Long Beach, California from July 14 to 17, 2024. Scholarships are available to attend the AEC. Tami reported the IAFP Annual Report has been submitted.

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

NOTE: The NACCHO AEC will be in Cleveland, Ohio from March 25 to 28, 2024.

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Fatma Yousif for Kim Irwin

Fatma reported that the next IPHA Meet Up is scheduled for February 20. She will add the link to join in the Teams chat. IPHA participated in the Public Health Day at the State House on February 22, 2024.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Krista Click

(NOTE: Krista Click is a current NEHA member (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Krista Click is the 2024 IEHA Liaison to NEHA.)

Krista reported the NEHA Congressional Hill Days are scheduled for March 27 to 28, 2024. NEHA AEC is scheduled for July 15 to 18, 2024 in Pittsburgh, PA. Hendricks County is paying for her to attend. Jennifer Heller has been asked to present a session. IEHA has been asked to sign a Letter of Support for NEHA's application for a CDC Grant entitled Strengthening Public Health Systems and Services through National Partnerships to Improve and Protect the Nation's Health. Tami will finalize the draft and send it to the voting Board members to approve before submitting.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – submitted by Lynette Schrowe – **NO REPORT**

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Environmental Public Health Update: Mike Mettler

- Mark Miller has accepted the new position of Regional Environmental Health Specialist to assist LHDs with EH core services.
- Colin Ward, formerly with the Vanderburgh County HD, will start on February 19, 2024, as the new SW IN field staffer with the Residential Onsite Sewage Systems Program.

Lead and Healthy Homes Update: Paul Krievins

- Individuals seeking to become a licensed lead professional (Risk Assessor, Inspector, other) **need to review the [required education and experience requirements outlined in 410 IAC 42-2-3](#) prior to signing up for a class.** The training organizations do not screen for this and will train (and charge) an individual regardless of their ability to sit for the exam. We've had a couple close calls recently with folks nearly wasting 3-5 days in training when they weren't qualified for the credential.
- IDOH conducted a one-time purchase and allocation of XRF (lead paint) analyzers for Local Health Departments in 2022. The expectation moving forward is that local health departments or contractors bringing on new trained Lead Risk Assessors, either as staff or contractors, also purchase their own XRF's. IDOH may be able to support with a loaned piece of equipment if there is a delay in equipment being shipped.

Food Protection Program: Vivien McCurdy

- Ashley Allen-Gains has joined the Retail Program as Regional Communication Food Specialist to assist LHDs with EH core services. She will be developing and rebranding guidance documents.
- IDOH has re-enrolled Indiana into the Voluntary National Retail Standards Program, led by Mariah Allen and Sharon Pattee.
- February 20 is our next Tuesday Training at 2. We will be training on the new Food Code 7-26: Covering Time as a public Health Control, Allergens, Labeling, Consumer Advisories and more. Please contact Sharon Pattee if you want to join the trainings.
- Kris Gasperic presented at the IEHA North-East Chapter on Feb 15 discussing the Rapid Response Team
- The RRT team is developing an environmental sampling tabletop training For IEHA Fall Conference 2024.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Karl Glaze

Karl reported the IOWPA Annual Meeting will be on February 20 & 21, 2024 at the Hendricks County Fairgrounds. Registration link is on the IOWPA website.

COMMITTEE REPORTS

AWARDS COMMITTEE – Jennifer Heller

Jennifer reminded all that award nomination applications are due July 15, 2024, for Fall Conference. The Committee is meeting on February 19, 2024, to review the application forms posted on the website.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – submitted by Jennifer Asbury

The current COPEd available is \$3,472.39.

MEMBERSHIP COMMITTEE – submitted by Jason Ravenscroft

Jason reported there are currently 301 active paid members, with 131 pending renewals from last year's membership. There are 6 student members. The Membership Committee met on February 6, 2024, and discussed why the automatic e-mails are not going out to members in the database after their January 31 membership renewal date passes. Jason manually sent them this year.

NOMINATIONS COMMITTEE – submitted by Mike Sutton

Nominations for 2025 officers (Vice President, Secretary, Treasurer and 2 Auditors) are due before the 2024 Spring Conference. You can send nominations to msutton@health.in.gov.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the deadline for articles for the Spring Journal is March 1, 2024.

FOOD PROTECTION COMMITTEE – Sarah Dallas & Mariah Allen – Co-Chairs

Sarah reported the next meeting is scheduled for March 21, 2024. There will be presentations on Farmers Markets, Home Based Vendors, Mobiles and Temporaries.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quinn & Amanda Lahners - Co-Chairs – **NO REPORT**

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck – **NO REPORT**

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jeff Corder

Jeff reported there have been no meetings since the last board meeting. There is a tour of the State Emergency Operations Center on February 28, 2024, at 10:00 am. Director Thacker from IDHS and Director Soto from IDOH Preparedness and Krista Click, President of IEHA will be speaking. Anyone who is signed up will receive an email about parking etc. before the tour. The PER 410 course, **Enhancing Planning, Preparedness, and Response to Public Health Emergencies** is available to sign up on Acadis and is on the IEHA website. Eclipse planning is continuing around the state.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – submitted by Jason Ravenscroft

Jason reported training opportunities have been posted to the website.

SPRING CONFERENCE (2024) – Zak McKinley

Zak reported the Spring Conference will be held at Valle Vista in Greenwood on April 25, 2024. He is finalizing the registration form and will send it to Tami for distribution.

FALL CONFERENCE (2024) – Andrew Pappas

Andrew reported the Fall Conference will be held at the Monroe County Convention Center in Bloomington. The conference dates are September 23 to 25, 2024.

Courtyard by Marriot (conference hotel) reservations can be made by following the directions below:

Bloomington Courtyard - Guests can make room reservations by calling 1-888-236-2427 and identify themselves as being with the group **IEHA Indiana Environmental Health Association Sept 2024** at the time the reservation is made to receive the special group rate.

Graduate Bloomington (overflow hotel) - the link below may be used by attendees:
[2024 Annual Fall Educational Conference](#). Guests are also welcome to call the Reservations department at (812) 994-0500 to make their reservation. The cutoff date to book reservations is August 23, 2024.

OLD BUSINESS

Krista followed up on Jennifer Heller's ask for the lobbying information she requested be distributed to the Board. Jennifer did not have a specific ask but wanted the Board members to consider lobbying options for the future. It was suggested that IEHA work more closely with IPHA on lobbying efforts and to be in contact with their respective legislators.

NEW BUSINESS

On behalf of Andrew Miller, Tami e-mailed information about Johnson County Health Department's free Plumbing and Backflow Training on April 17, 2024, in Franklin to all in the IEHA database.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague

Karen reported the next meeting is scheduled for March 21, 2024, in La Porte County at the La Porte Health Foundation. IDEM will provide the “What’s in My Neighborhood” demonstration.

NORTHEAST CHAPTER – Nicole Corwin

Nicole reported the last meeting was held on February 15, 2024, at the St. James Restaurant in Noble County. There were 24 members and 2 guests in attendance. The speakers were Briana Aspy, Parkview Health Integrative Medicine, and Kristine Gasperic, IDOH. Their topics were Mycotoxins and Mold and Vibrio Investigations, respectively. The Chapter collected canned food items and monetary donations for Central Noble Food Pantry in Albion. The next meeting is scheduled for March 21, 2024, in Steuben County.

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the last meeting was held on February 1, 2024, at the Boone County Health Department. There were 21 members and 2 guests in attendance either in-person or virtual. Erik Ohannesian, IDOH Epidemiologist, gave an extensive presentation on rabies. He shared what animals have rabies, how it is spread, and the role of the LHD. The Chapter training team is considering another virtual training session toward the end of April to cover food trucks and date marking issues. The next meeting is scheduled for April 4 in Carroll County.

EAST CENTRAL CHAPTER – Stephanie Cain

Stephanie reported the last meeting was held on January 25, 2024, at the DePot Restaurant in Hancock County. Victoria Zezula, IDEM demonstrated the “What’s in My Neighborhood” program. There were 17 in attendance. The next meeting is scheduled for February 29, 2024, in Delaware County.

WEST CENTRAL CHAPTER – Allison McCarty

Allison reported the last meeting was held on February 15, 2024, at the Hendricks County Government Center. Kalina Chew, Studio K Microblading, spoke about microblading and permanent/semi-permanent make-up. Chris Taylor and Matt Vermillion from Ink Therapy spoke about tattooing, piercing and equipment. Both presentations focused on the importance of preventing cross-contamination during set-up, while working, and during the cleanup process. All attendees received a free heart tattoo on their bums – just kidding!

SOUTHERN CHAPTER – Karl Glaze for Matt Baker

Karl reported the next meeting is being planned for the week of March 11 with presentations on rabies and insect vectors.

SOUTHEASTERN CHAPTER – Beth Bowlen

Beth reported the next meeting is scheduled for March 1, 2024. There will be presentations on the upcoming eclipse planning and mass gatherings.

CENTRAL CHAPTER – Reba Taylor-Hill

Reba reported the next meeting is scheduled for March 21, 2024, at the Juvenile Services Center, 18106 Cumberland Road, Noblesville 46060. Stop the Bleed and Narcan Training will be provided. Amy Ayres, Chapter President, sent information to all Central Chapter members that includes the registration link.

Hearing no other business to come before the Board, Krista Click entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned so Reba can go to lunch, it was seconded by Reba Taylor Hill and passed unanimously. The meeting adjourned at 11:10 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary